



Town of Arnprior 2026 Municipal Election Candidate Information Package

Schedule an appointment to file your nomination papers with the Town Clerk
at arnprior.ca/ElectionService

Get all your Town of Arnprior Election Information at arnprior.ca/Election

Scan here to schedule a meeting
with the Town Clerk or Deputy Clerk



**105 Elgin St. W.
Arnprior, ON K7S 0A8**

**(613) 623-4231 ext. 1817
election@arnprior.ca**

**October 16 - 26, 2026
arnprior.ca/election**

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Introduction to Candidate Information Package

This Candidate Information Package has been prepared as a guide to supply information, and highlight specific information for potential candidates intending to stand for elected office in the Town of Arnprior. It is important to note that the contents of this package are intended only as a guide to certain provisions of relevant legislation, and do not purport to recite all applicable statutory references to running in a Municipal and School Board Election. It is the responsibility of candidates to satisfy themselves through their own research, learning, and determination, that they have complied with the [Municipal Elections Act, 1996 \(MEA\)](#) as amended, including the election financing regulations, as well as qualification and disqualification sections of the regulation. School Board Trustees should also familiarize themselves with the [Education Act, 1990](#), as amended, in addition to the MEA.

Candidates will also be provided, as an appendices to this information package the “2026 Candidates Guide – Ontario Municipal Council and School Board Elections” provided by the Province of Ontario, for their information.

Candidates for School Board offices are encouraged to contact the office of the Director of Education of the appropriate School Board to obtain information on the duties and responsibilities of a trustee. Candidates for the position of representative on the French language section of a School Board should contact the Clerk of the municipality responsible for the election of persons to that office.

School Board Contact Information:

- [Renfrew County District School Board](#)
 - **Director of Education** – Pino Buffone – 613-735-0151
 - **Clerk Responsible** – Town of Arnprior
- [Renfrew County Catholic District School Board](#)
 - **Director of Education** – Mark Searson – 613-735-1031
 - **Clerk Responsible** – Town of Arnprior
- [Conseil des écoles catholiques du Centre-Est](#)
(Eastern Ontario French-Language Catholic School)
 - **Director of Education** – Marc Bertrand – 613-744-2555
 - **Clerk Responsible** – Town of Petawawa – 613-687-5536
- [Conseil des écoles publiques de l'Est de l'Ontario](#)
(Eastern Ontario French-Language Public School)
 - **Director of Education** – Sylvie CR Tremblay – 613-742-8960
 - **Clerk Responsible** – Town of Petawawa – 613-687-5536

This document and processes within are subject to revisions, as required by the Clerk, and may change due to public health guidelines or other circumstances.



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October 16 - 26, 2026
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Notice to the Municipal Electors of the Town of Arnprior - 2026 Town of Arnprior Municipal and School Board Election

Notice is hereby given that the next Regular Municipal and School Board Election in the Town of Arnprior is on **October 26, 2026**, to elect the offices of:

- One (1) Mayor
- One (1) Deputy Mayor (Representative at County of Renfrew Council)
- Five (5) Councillors
- School Board Trustees (Renfrew County District School Board; Renfrew County Catholic District School Board; Conseil des écoles publiques de l'Est de l'Ontario / Eastern Ontario French-Language Public School Board; Conseil des écoles Catholiques du Centre-Est / Eastern Ontario French-Language Catholic School Board)

The new term of Council will begin on November 15, 2026, with the Inaugural Meeting of Council taking place on November 16, 2026. This new term of Council will end on November 14, 2030.

Eligibility criteria to run for municipal office:

- A Canadian Citizen.
- At least 18 years of age at the time of filing nomination papers.
- Someone who resides in the Town of Arnprior, or is the owner or tenant of land in the Town of Arnprior, or the spouse of such owner or tenant.
- Has collected twenty-five (25) qualifying signatures (Endorsement of Nomination Form 2), and pays the appropriate fee.
- Not prohibited from voting under any law or legislation.

Nomination Period for Candidates is May 1, 2026 – August 21, 2026

- Nomination Period Begins - Friday, May 1, 2026 – Thursday, August 20, 2026, in person, during regular office hours (Monday to Friday, 8:30 am – 4:30 pm, excluding holidays).
- Nomination Day – Friday, August 21, 2026, nominations can only be filed in person between the hours of 9:00 am – 2:00 pm.

Interested Candidates can pick up Candidate Information Packages during regular business hours, at the Clerk's Office, beginning May 1, 2026.

Campaigning:

Campaign expenses may not be incurred until nomination papers are officially filed. This includes costs such as website development, domain registration, promotional materials and advertising. Any expenses incurred prior to nomination cannot be included in your financial statements and will not be reimbursed. You may express your intent to run through unpaid promotions such as social media posts, provided no money is spent. This is outlined in Section 88.20(1)-(2) of the Municipal Elections Act, which states that no campaign expenses may be incurred until a person is officially nominated. More regulations on Municipal Elections can also be found in O.Reg 101/97.



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October 16 - 26, 2026
arnprior.ca/election

Notice to the Municipal Electors of the Town of Arnprior - 2026 Town of Arnprior Municipal and School Board Election

Alternative Voting

On July 14, 2025, the Town of Arnprior Council passed By-law No. 7612-25 to authorize the use of alternative voting (internet and telephone voting) for the 2026 Municipal and School Board Election. These electronic election methods ensure that eligible electors can participate in an accessible, convenient, and safe method of voting.

Eligibility criteria to Vote

In accordance with Section 17(2) of the Municipal Elections Act, 1996, a person is entitled to be an elector at an election held in a local municipality if on voting day they:

- reside in the local municipality (Town of Arnprior) or are the owner or tenant of land there, or are the spouse of such owner or tenant;
- are a Canadian citizen;
- are at least 18 years old; and
- are not otherwise prohibited from voting by law.

Voting Process

Eligible electors should expect to receive a Voter Information Letter (VIL) at the beginning of October and will be able to begin electronically casting their ballots when the voting period begins.

The voting period will begin on October 16, 2026, at 10:00 a.m. until the voting period ends on October 26, 2026, at 8:00 p.m.

Ballots can only be cast electronically using a computer, tablet, or smartphone or by telephone.

Voting Assistance

To provide eligible electors with voting assistance during the voting period or to be added or make changes to personal information on the Voters' List, a Voter Help Centre will be located at the Town of Arnprior Municipal Office – 105 Elgin St. W. Arnprior. The hours of operation for the Voter Help Centre will be posted online on the Town's dedicated election webpage.

For further information about the 2026 Municipal and School Board Election, please visit the Town's dedicated election webpage at www.arnprior.ca/election and Ontario.ca-Municipal Elections If you have questions, you may also call our office at 613-623-4231 Ext. 1817.

Kaila Zamojski

Town Clerk/ Returning Officer

Town of Arnprior

election@arnprior.ca

613-623-4231 Ext. 1818

Key Dates

2026	
May	May 1, 2026 – Nominations may be filed (8:30 am)
August	August 21, 2026 – Last day to file nominations (9 am-2 pm) August 24, 2026 – Nominations to be certified by the Clerk (4pm)
September	September 1, 2026 – Voter’s list available to certified candidates Revision period begins for electors.
October	October 16 – 25, 2026 – Advance voting period October 26, 2026 – Voting Day
November	November 15, 2026 – New term of Council begins November 16, 2026 – Inaugural Meeting of Council
December	December 31, 2026 – Campaign period ends Last day to file extension of campaign.
2027	
March	March 26, 2027 - Financial filing deadline (last Friday in March following the Election by 2:00 pm)

Elected Offices & Qualification/ Disqualification Information

Elected Offices in the Town of Arnprior

The 2026 Municipal and School Board Election for the Town of Arnprior will see the following offices elected at large:

Members of Council:

Position Title	Number of Positions
Mayor	One (1)
Deputy Mayor (Representative at County of Renfrew Council)	One (1)
Councillors	Five (5)

School Board Trustees:

School Board	Number of Trustees
English Public School Board (Renfrew County District School Board)	One (1)
English Separate School Board (Renfrew County Catholic District School Board)	One (1)
Eastern Ontario French-Language Public School Board (Conseil des écoles publiques de l'Est de l'Ontario)	One (1)
Eastern Ontario French-Language Catholic School Board (Conseil des écoles Catholiques du Centre-Est)	One (1)

Qualification Information

Council Member

A person is qualified to be elected or to hold office as a member of council for a local municipality if they are:

- A Canadian Citizen.
- At least 18 years of age at the time of filing nomination papers.
- Someone who resides in the Town of Arnprior, or is the owner or tenant of land in the Town of Arnprior, or the spouse of such owner or tenant.
- Has collected twenty-five (25) qualifying signatures (Endorsement of Nomination Form 2), and pays the appropriate fee.
- Not prohibited from voting under any law or legislation.

School Board Member

A person is qualified to be elected as a member of a district school board if:

- Are qualified to vote for members of that district school board; and
- Are a resident in its area of jurisdiction
- Not prohibited from voting under any law or legislation.

A member of a district school board is eligible for re-election if otherwise qualified.

Ineligibility/Disqualification Information

Council Member

The following are not eligible to be elected or hold office as a member of council:

- any person who is not eligible to vote in the municipality
- an employee of a municipality who has not taken an unpaid leave of absence and resigned
 - You cannot work for a municipality and be on its council at the same time. If you are an employee of a municipality and you want to run for office on that municipality's council, you must take a leave of absence that begins the day you are nominated. If you are elected, you must resign from your job. If you are an employee of a municipality and you want to run for office in a different municipality, you do not have to take a leave of absence or resign. Depending on the position in a municipality that a candidate may hold, the Town of Arnprior may have policy that could impact the ability to run for office.
 - If you are an employee of an upper-tier municipality, you can run for office in a lower-tier municipality without taking a leave of absence or resigning unless being elected to the lower-tier council means that you would also be a member of the upper-tier council.

- the Clerk, Treasurer, Integrity Commissioner, Auditor General, Ombudsman/registrar/investigator of a municipality;
- a judge of any court
- an MP, an MPP or a senator
- an inmate serving a sentence in a penal or correctional institution.

A member of council is disqualified from holding office if, at any time during the term of office, they:

- cease to be a Canadian citizen;
- are not a resident, the owner or tenant of land or the spouse of an owner or tenant of land in the municipality; or
- are prohibited under any Act from voting in an election if an election was held at that time.

School Board Member

A person is not qualified to be elected or act as a school board member if the person:

- is the Clerk, Treasurer or Deputy Clerk or Deputy Treasurer of a municipality or an upper-tier municipality, unless they take an unpaid leave of absence.
- any person who is not eligible to vote in the school board election
- an employee of a school board who has not taken an unpaid leave of absence and resigned
 - You cannot work for a school board and be a trustee in Ontario at the same time. If you are an employee of any Ontario school board and you want to run for a trustee position on any school board in the province, you must take an unpaid leave of absence that begins the day you are nominated. If you are elected, you must resign from your job.

- a judge of any court
- an MP, an MPP or a senator
- an inmate serving a sentence in a penal or correctional institution
- is otherwise ineligible or disqualified under any Act;
- ceases to hold the qualifications required to be elected

Nomination Information

Nomination Period Information

Nomination Period for Candidates is May 1, 2026 – August 21, 2026, in person, during regular office hours (Monday to Friday, 8:30 am – 4:30 pm, excluding holidays).

Nomination Period Begins - Friday, May 1, 2026

Nomination Day (Last day to file nominations) – Friday, August 21, 2026, nominations can only be filed in person between the hours of 9:00 am – 2:00 pm.

If there are positions that are still vacant after the close of the Nomination Period, the Municipal Clerk will call for additional nominations which must be filed between 9:00 AM and 2:00 PM on Wednesday, August 26th, 2026.

Nomination forms must be accompanied by Endorsement of Nomination forms signed by twenty-five (25) individuals who are Canadian citizens, aged 18 years of age or older, and have a qualifying address in the Town of Arnprior.

Submitting Your Nomination

Book an Appointment

Interested Candidates will be asked to schedule an appointment to file their nomination papers with the Clerk or designate. There is a [booking link on the Election Webpage](#) to book an appointment online. Interested candidates can also call 613-623-4231 Ext. 1817 to book an appointment via phone. Nomination filings will be accepted by walk-ins subject to availability of the Clerk or designate.

Submissions

1. To file your nomination, you must submit the following items to the Municipal Clerk in-person during the Nomination Period as outlined above:
 - Proof of Identification as prescribed in O. Reg. 304/13 and proof of citizenship satisfactory to the Clerk;
 - Completed [Nomination Form \(Form 1\)](#)
 - Completed [Endorsement of Nomination Forms \(Form 2\)](#)
 - Nomination fee (\$200.00 for Mayor, \$100 for all other offices)
 - Proper pronunciation of name for the telephone voice prompts of the electronic voting system
2. The following additional information will be required to be acknowledged and signed by candidates:
 - [Notice of Penalties Form](#)
 - [Declaration of Qualifications](#) (Council Candidates)
 - [Candidate's Consent to Release of Personal Information](#)
 - [Request and Declaration for Proper Use of Voters' List](#)

3. Candidates will also receive:

- 2026 Town of Arnprior Candidate Information Package
- 2026 Ontario Candidates' Guide – Ontario Municipal Council and School Board Elections

Contact Information:

Dedicated Election Email: election@arnprior.ca

Town Hall Address: 105 Elgin Street West, Arnprior ON, K7S 0A8

Kaila Zamojski, Town Clerk

613-632-4231 Ext. 1818

kzamojski@arnprior.ca

Kaitlyn Wendland, Deputy Clerk

613-623-4231 Ext. 1817

kwendland@arnprior.ca

COUNTY OF RENFREW COUNCIL

2026 MUNICIPAL ELECTION INFORMATION

The information provided is intended for prospective candidates with an overview of the role, responsibilities, and expectations of serving on County of Renfrew Council. It is provided for information purposes only and should be read in conjunction with applicable legislation and County by-laws.

RENFREW COUNTY COUNCIL

RENFREW COUNTY COUNCIL

WHAT IS COUNTY OF RENFREW COUNCIL?

The County of Renfrew is an upper-tier municipality established under the Municipal Act, 2001. It became a fully constituted municipality in 1866. Today, the County of Renfrew Council collaborates closely with local municipalities to effectively deliver and manage a wide range of services and governance functions on a county-wide level.

MEETINGS AND DECISION MAKING

Council operates under a Committee of the Whole structure, supported by **five** standing committees: Health, Community Services, Corporate Services, Development and Property, and Operations. Council and Committee meetings are typically held on the **second** and **fourth** Wednesday of each month, starting at 9:30 a.m.

The Warden

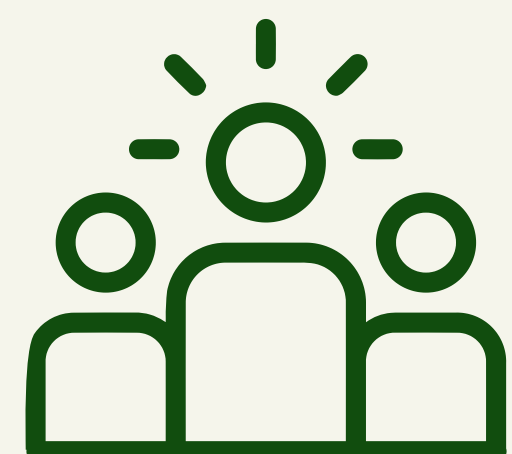
The Warden serves as Head of Council for the County, presides at meetings, represents the County at official functions, and participates in County and regional advocacy, including representation on the Eastern Ontario Wardens' Caucus (EOWC). The Warden is elected annually by the members of County Council. Nominations for the office of Warden must be filed with the Clerk no later than 12 p.m. on the second Friday of November.

ROLE OF COUNTY COUNCIL

County Council is responsible for setting strategic direction, approving policies and by-laws, adopting the County budget, overseeing County services, and representing the collective interests of all municipalities within the County of Renfrew.

COUNTY SERVICES

County Council oversees a wide range of services, including Long-term Care, Paramedic Service and Emergency Management, Public Works, Roads and Trails, Community Services (Child Care, Ontario Works and Community Housing), Planning and Real Estate, Economic Development and Tourism, Forestry, Provincial Offences Administration, and Corporate Services such as Finance, Human Resources, Information Technology, and Legislative Services.



LEGAL AND ETHICAL RESPONSIBILITIES

Members of County Council are subject to the same legal and ethical obligations as all municipal councillors. These include compliance with the Municipal Act, 2001, the Municipal Conflict of Interest Act, the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), the County of Renfrew Code of Conduct, and the County of Renfrew Procedural By-law.

FREQUENTLY ASKED QUESTIONS

How do I become a County Councillor?

County Councillors are appointed by their respective local councils following the municipal election. Eligibility and appointment processes are determined at the local municipal level.

Is County Council different from my local council?

Yes. County Council focuses on services and issues that affect the County as a whole, while lower-tier councils address local municipal matters.

Are County Council meetings open to the public?

Yes. Meetings are generally open to the public, with limited exceptions for closed sessions as permitted by the Municipal Act, 2001.

What voting system is used at County Council?

County Council operates under a weighted and consensus voting system as set out in the County of Renfrew Procedural By-law.

What is expected of me as a County Councillor?

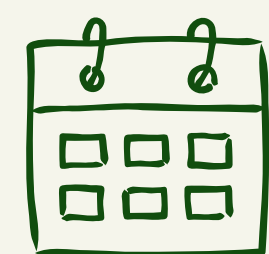
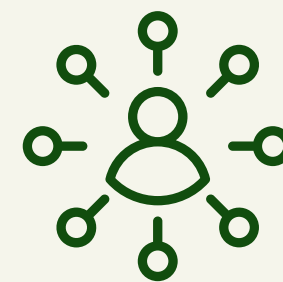
Members are expected to attend meetings, prepare in advance, act ethically and respectfully, and represent the broader interests of the County as a whole while remaining accountable to their local municipality.

TIME COMMITMENT

The time commitment for a County Councillor varies depending on committee assignments and responsibilities on external boards. On average, members can expect to dedicate approximately 25-30 hours per month to Council meetings, committee work, appointments, and occasional community events, in addition to the necessary preparation time for each meeting. Beyond these monthly duties, all members of County of Renfrew Council are expected to complete the full four-year term of office from 2026-2030. You can access the public meetings and agendas at the County of Renfrew website (<https://bit.ly/CORMeetings>)

COMPOSITION OF COUNTY COUNCIL

County of Renfrew Council is comprised of the elected Mayors/ Deputy Mayor or Reeve of each of the 17 local municipalities. The Warden is the head of County Council and is elected each year from amongst the membership.



FOR MORE INFORMATION

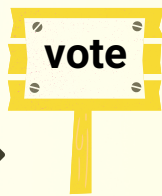
Office of the Clerk
 County of Renfrew
 9 International Drive
 Pembroke, Ontario
 K8A 6W5
 613-735-7288
www.countyofrenfrew.on.ca

Important Information about Election Signs

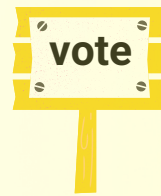


Election sign placement

1.0 meters from:



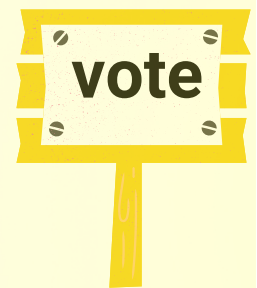
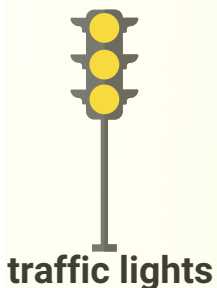
1.5 meters from:



3 meters from:



10 meters from:



Election sign support & size requirement

- Maximum 2.5 meters above the ground
- Maximum measurement of 1.5 square meters
- No signs allowed with illumination, flashing lights or rotating parts

When can signs be placed & when must they be removed?

Start date	Removal date
September 14, 2026	November 2, 2026

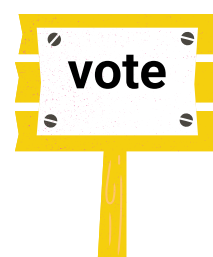
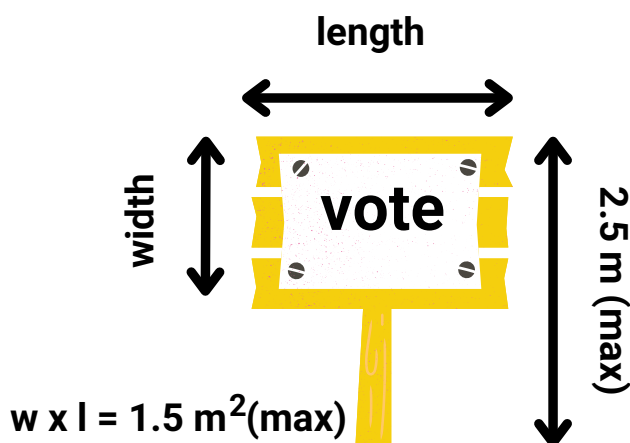
Important information to remember:

DO

- Election signs can be placed on private properties with property owners or occupants' consent.
- Election signs may be placed on the North side of the William Street (West).
- Please refer to the Election Sign Placement by-law of The County of Renfrew if elections signs are to be placed on the County of Renfrew's roads.

DON'T

- No Candidate or Third-party advertiser shall permit an election sign to be left in a state of disrepair.
- No person shall place or permit to be placed an election sign to a tree, pipe, telephone pole, hydro pole, light standard or any other utility infrastructure.
- No person shall place or permit to be placed signs in areas which would obstruct pedestrian or vehicle traffic or site lines.



Visit arnprior.ca/election for more information.

Call 613-623-4231 ext.1817 for questions or to report any sign related issues.

Voter help center : 105 Elgin Street (West) Arnprior, ON K7S 0A8

**The Corporation of the
Town of Arnprior**

By-law Number 7268-22

A by-law to regulate election signs in the Town of Arnprior.

Whereas subsection 5(3) of the *Municipal Act*, 2001 provides that a municipal power shall be exercised by By-law; and

Whereas section 11 of the *Municipal Act*, 2001 authorizes the Town of Arnprior to pass By-laws respecting highways over which it has jurisdiction, and to pass by-laws respecting signs; and

Whereas subsection 63 of the *Municipal Act*, 2001 authorizes the municipality, if it passes a by-law for prohibiting or regulating the placing of an object on or near a Highway, to provide for the removal and impounding of such object placed on or near a Highway in contravention of that by-law; and

Whereas the Municipal Elections Act, 1996 provides provisions for election campaign advertising which includes but is not limited to election signs; and

Whereas By-law Number 5209-04 was enacted and passed to regulate or prohibit signs and other advertising devices within the municipality; and a

Whereas the Council of the Town of Arnprior deems it necessary to remove the election sign provisions currently in By-law Number 5209-04 and form a separate by-law for the regulation of elections signs for clarity and to reflect the addition of third party advertisers as per the Municipal Elections Act;

Whereas section 425 of the *Municipal Act*, establishes that any person who contravenes any By-law of the Corporation of the Town of Arnprior is guilty of an offence;

Therefore, the Council of the Town of Arnprior enacts as follows:

1.0 Short Title

1.1 This By-law may be referred to as the "Election Sign By-law".

2.0 Scope

2.1 If any provision of this By-law conflicts with any provision of any other Town of Arnprior By-law, the provision of this By-law shall take precedence.

3.0 Definitions

In this By-law:

- 3.1 "**Billboard Election Sign**" means an outdoor sign erected and maintained by a Person engaged in the sale or rental of the space on the Billboard Election Sign to a Candidate or Registered Third Party for the purposes of advertising, promoting, opposing or taking a position with respect to any Candidate or political party, or influencing electors to vote for or against an issue associated with a Candidate or political party, or influencing electors to vote for or against any Candidate or any question, law or by-law submitted to the electors
- 3.2 "**By-Election**" means any Election other than a regular Election in the case of a Municipal Election or a General Election in the case of a provincial or federal Election;
- 3.3 "**Candidate**" means a person who has been nominated to run in a municipal, provincial or federal election;
- 3.4 "**Clerk**" means the Town Clerk or their designate;
- 3.5 "**Election** " means a general Federal or Provincial Election or a regular Municipal Election and any question or by-law submitted to the electors and includes an Election to a Local Board or commission;
- 3.6 "**Election Sign**" means any sign which:
 - 3.5.1 Advertises, promotes, opposes or takes a position with respect to any candidate or political party in a federal, provincial or municipal election or by-election, including an election of a local Board or commission; or
 - 3.5.2 Is intended to influence electors to vote for or against any candidate issue associated with a Candidate or political party in a federal, provincial or municipal Election or By-Election; or

- 3.5.3 Is intended to influence electors to vote for or against any Candidate or any question, law or by-law submitted to the electors under the *Canada Elections Act*, the *Election Act (Ontario)*, or section 8 of the *Municipal Elections Act, 1996*; or
- 3.5.4 A "Vehicle Election Sign" means any form of Election Sign displayed in or on a vehicle, including a vehicle wrap.
- 3.7 "**Highway**" means a common and public walkway, lane, street, avenue, parkway, driveway, square, place and includes any bridge, trestle, viaduct or trestle, designed and intended for, or used by, the public for the passage of vehicles and pedestrians and the untraveled portion of a road allowance;
- 3.8 "**Municipal Act**" means the *Municipal Act, 2001, S.O. 2001, c.25*, as amended;
- 3.9 "**Private Property**" means real property that is not a Highway or Public Property;
- 3.10 "**Public Property**" means property owned by or under the control of the Town, of Arnprior, any of its agencies, local boards or commissions, including highways, street and road allowances, median strip, traffic islands; and, shall be deemed to include public utility poles, regardless of whether the public utility poles are owned by or under the control of the Town; and, shall also be deemed to include, benches, municipal garbage containers or other structures located on a highway regardless of whether the containers or structures are owned by the Town;
- 3.11 "**Registered Third Party**" or "**Third Party Advertiser**" means one of the following whose notice of registration has been certified by the Clerk pursuant to section 88.6 of the *Municipal Elections Act, 1996*:
- 3.10.1 An individual who is normally a resident in Ontario; or
- 3.10.2 A corporation that carries on business in Ontario; or
- 3.10.3 A Trade Union that holds bargaining rights for employees in Ontario.
- 3.12 "**Road Allowance**" means the allowance for a public road and includes the travelled and untraveled portions of the road allowance, the road shoulders, ditches, boulevards and sidewalks;
- 3.13 "**School Crossing**" means any portion of a highway designated by the Town, indicating a school Zone;

- 3.14 **“Sight Triangle”** means the triangular space on a lot formed by two intersecting street lines and a line drawn from a point in one street line across such lot to a point in the other street line, each such point being 9.0 metres from the point of intersection of the street lines (measured along the street lines). Where two street lines do not intersect at a point, the point of intersection of the street lines shall be deemed to be the intersection of the tangents to the street;
- 3.15 **“Sidewalk”** means that part of a Highway with a surface that is improved, designed or ordinarily used for the use of pedestrians or bicycles and includes a multi-use path;
- 3.16 **“Vehicle Election Sign”** means any form of Election Sign displayed in or on a vehicle, including a vehicle wrap

4.0 General Provisions

- 4.1 No person shall place or permit to be placed an election sign within the geographic limits of the Town except in accordance with this by-law and all applicable legislation.
- 4.2 This by-law shall not apply to signs placed by the Town or the provincial or federal government to provide information concerning an election or by-election or any part of an election or by-election.
- 4.3 No person shall pull down or remove an election sign without the consent of the Candidate or Registered Third Party to whom the election sign relates or the owner of occupant of the property on which the election sign was placed, except as otherwise provided for by this by-law.
- 4.4 No person shall deface or willfully cause damage to an election sign.
- 4.5 No candidate or third-party advertiser, as the case may be, to whom an election sign relates shall permit an election sign to be left in a state of disrepair.
- 4.6 On Advance Voting Day(s) and Voting Day, no person shall place or permit to be placed an election sign on, in, or within 50 m of a Voting Place or a place where the administration of Election processes are conducted on Advance Voting Days or Voting Day; unless such land is on private property.
- 4.7 No person shall place or permit to be placed an election sign to a tree, pipe, telephone pole, hydro pole, light standard or any other utility infrastructure.

- 4.8 No person shall place or permit to be placed an election sign within a sight triangle.
- 4.9 No person shall place or permit to be placed an election sign that:
- 4.9.1 Is illuminated, has flashing lights, or rotating parts;
 - 4.9.2 Measures more than 1.5 square metres and has a height that is more than 2.15 metres above the ground;
 - 4.9.3 Obstructs or impedes any fire escape, fire exit, door, window, skylight, flue, air intake or air exhaust or prevents or impedes the free access of emergency personnel to any part of a building, including any emergency water connection or fire hydrant;
 - 4.9.4 Impedes, hinders or prevents parking by vehicles on private lands;
 - 4.9.5 Impedes or obstructs the passage of pedestrians where they are reasonably expected to walk;
 - 4.9.6 Interferes with the safe operation of vehicular traffic or the safety of pedestrians, including the visibility of warning devices and traffic signals.
 - 4.9.7 Sub-clauses 4.9.1 and 4.9.2 of this By-law shall not apply to Billboard Election Signs or specified Vehicle Election Signs (i.e. vehicle wrap)
- 4.10 No person shall place or permit to be placed an election sign within:
- 4.10.1 One (1) metre of the street lot line;
 - 4.10.2 One and One Half (1.5) metres of the interior lot line;
 - 4.10.3 One (1) metre of a driveway;
 - 4.10.4 Ten (10) metres of traffic lights;
 - 4.10.5 Three (3) metres of a school crossing.

5.0 Contents of election signs

- 5.1 Each election sign shall identify who is responsible for the messaging.
- 5.2 Each third-party sign shall identify the name of the registered third party, the municipality where the third party is registered and a telephone number, mailing address or email address at which the registered third party may be contacted.

- 5.3 No person shall display the Town's logo or the Town's municipal election logo, in whole or in part, on any Election Sign.

6.0 Election Signs on Private Property

- 6.1 No person shall place or permit to be placed an election sign on private property without permission or consent of the owner or occupant of the property.

7.0 Election Signs on Public Property

- 7.1 No person shall place or permit to be placed an election sign anywhere on public property, including within a road allowance.
- 7.2 Notwithstanding the above, this By-law shall not apply to the road allowance on the North Side of William Street.

8.0 Timing of placement

- 8.1 No person shall place or permit to be placed an Election Sign for a federal or provincial election or by-election earlier than the day the writ of election or by-election is issued.
- 8.2 No person shall place or permit to be placed an Election Sign for a municipal election no earlier than:
- 8.2.1 Six (6) weeks prior to Election Day in the year of a regular election; or
 - 8.2.2 Six (6) weeks Nomination Day for a by-election.

9.0 Removal of Election Signs

- 9.1 All election signs shall be removed within seven (7) days of the day on which the election or by-election is held.
- 9.2 Where an election sign has been placed on private property, it is the responsibility of the owner or occupant of the property to ensure the election sign is removed within the required time period.
- 9.3 Where election signs have been posted in contravention of this policy or any other by-law, the Town may:
- 9.3.1 Notify the candidate or third-party advertiser to repair or remove the sign, or take the necessary action to make the sign comply with the provisions of this policy;
 - 9.3.2 Remove the sign.

- 9.4 If a sign is erected or displayed in violation of this by-law, the Town may cause the sign to be removed immediately without notice if it poses an immediate safety hazard.
- 9.5 Where an election sign has been placed in contravention of any provision of this by-law, a By-law Enforcement Officer, or any other individual designated by the Clerk may cause the election sign to be removed immediately without notice.
- 9.6 Signs that have been removed pursuant to this by-law shall be stored by the Town for a maximum of fifteen (15) days, during which time the candidate or third party advertiser may retrieve the sign.
- 9.7 The Town may destroy any election sign which has been seized and is not claimed and retrieved by the sign owner within fifteen (15) days without compensation to the candidate or third-party advertiser.

10.0 Severance

- 10.1 If any section or part of a section of this By-law is found by any Court to be illegal or beyond the power of Council to enact, such section or part of a section shall be deemed to be severable and all other sections or parts of sections of this By-law shall be deemed to be separate and independent, and shall continue in full force and effect

11.0 Offence and penalty

- 11.1 Every person who contravenes any provision of this By-law is guilty of an offence and on conviction is liable to a fine as provided for in the *Provincial Offences Act, R.S.O. 1990, c. P. 33*, as amended.

12.0 Force and Effect

- 12.1 **That** Section 6.6 of By-law Number 5209-04 be hereby repealed, including any reference to elections signs throughout the by-law.

- 12.2 **That** this By-law shall come into force and effect on the day of its passing.

Enacted and passed this 28th day of February, 2022.

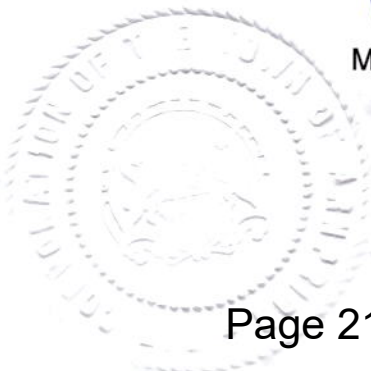
Signatures:



Walter Stack, Mayor



Maureen Spratt, Town Clerk



CORPORATE POLICIES AND PROCEDURES				
SECTION: Public Works and Engineering				POLICY #: PW-04
POLICY: Regulating Advertising Signs and Devices within the County Road Allowance				
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POLICY STATEMENT

No person shall place, erect, display, use or alter a sign on a road allowance or visible from a road allowance for a distance of 400 metres except of a County Road allowance, except in accordance with this policy.

BACKGROUND

No sign shall be erected or changed within or adjacent to the County of Renfrew (County) Road allowance by any person, or entity, without meeting the requirements of this Policy. The County's legal authority to regulate signage upon or adjacent to a County Road derives from Sections 34 and 38 of the Public Transportation and Highway Improvement Act (PTHIA), as amended.

Where a sign for a home occupation, commercial business, shopping centre or other sign is located on private property, a permit will not be required from the County of Renfrew. Signage located on private property shall be subject to the Policies and Procedures of the local Municipality in which the property is situated.

PROCEDURES

1.0 SIGN PERMIT APPLICATIONS AND REQUIREMENTS

Sign classifications, and permit requirements, are defined in Appendix A of this Policy.

1.1 Permit Required for New Sign

Where a sign is proposed within a County Road allowance, and is not defined as a 'Temporary Sign' under this Policy, the proponent must first obtain a sign permit through the County of Renfrew Public Works and Engineering Department and pay the applicable fee. All signage placed within a County Road allowance must be completed in accordance with the terms and conditions of the permit. The County of Renfrew retains the right to cancel a permit at any time.

Multiple Applications

No one advertiser/sign operator can hold more than two permits per every five consecutive sites, per County Road.

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1.2 Permit Required for Sign Alteration

Where a major alteration (change in size or location) of a sign is proposed, the applicant shall submit a completed application form indicating the proposed changes. When necessary, as determined by the County, the applicant must submit a detailed sketch and letter.

When a sign that is to be altered or replaced is covered by a permit, the number of the current permit must be shown on the application form.

When an application to alter or replace a sign has been approved, any existing permit shall be cancelled, and a new permit issued. An application to alter or replace a sign may be approved or refused at the discretion of the County. If a sign is changed in a manner that changes the classification, etc. to a different classification or to a size, etc. that requires payment of a fee or of a higher fee, the difference between the previous amount paid and the fee for the new permit shall be payable before a permit is issued.

An application to change a sign already erected may be approved or refused at the discretion of the County. Any change must meet the current requirements of the County.

1.3 Permit Fees

The County may prescribe a fee to be paid for any permit issued under the provisions of the PTHIA.

Where the fee for a permit is based on the area of the sign, it shall be the actual physical area of all sign faces that are visible from the highway. Permit fees, including renewals, shall be in accordance with the annual schedule of fees.

1.3.1 Dual Sided Signs

Where a sign conveys a message, identifies a business/property, or advertises a business, product, real estate, or service on more than one side, each side of the sign shall be counted as one sign for the purpose of this Policy. Cylindrical and spherical shaped signs shall be counted as two signs when visible from two or more directions.

Official signs on the right-of-way of a highway shall only be counted as one sign, regardless of whether the message is on one or both sides.

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1.4 Permit Renewal and Expiry

When a permit issued for a sign installation is subject to annual renewal, the expiry date shall be the last day of the calendar year to which the permit pertains.

1.4.1 Sign Permit Renewal Notice

A notice for sign permit renewal will be mailed or emailed from the County of Renfrew to the sign owner(s) using the contact information provided on the initial Permit Application.

1.5 Signage Installed without a Permit

Where a sign has been installed within a County Road allowance without first securing a permit, the County of Renfrew will review the location to determine its suitability for a sign in accordance with this Policy. If the sign location otherwise meets the requirements in the Policy, the sign owner will be instructed to apply for a permit and submit the required fee within 10 business days or remove the sign.

If the sign location does not meet the requirements of the Policy, the owner of the sign will be instructed to remove the sign within 10 business days.

Where a sign owner does not comply with the instructions provided within the given time frame, the County of Renfrew Public Works staff will remove the sign and store it at the nearest Patrol Yard for an additional 10 business days, after which the sign will be disposed of. The sign owner will be invoiced for the time and material required to remove the sign.

2.0 GENERAL RESTRICTIONS

The following restrictions regarding signs shall apply within the County Road allowance.

2.1 Approval

Each sign placed, erected, maintained, or altered within a County Road allowance shall be subject to the approval of the County.

2.2 Permit Before Sign Placement

Installation of a sign within a County Road allowance must not begin unless a permit has been issued by the County. Failure to adhere to the conditions of a sign permit may result in cancellation of the permit and removal of the associated signage.

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2.3 Sign Placement Timeframe

When a sign permit has been issued, the sign(s) to which the permit applies must be placed or erected within six (6) months of the date of issue of the permit, otherwise the permit shall be void and cancelled. When a permit is cancelled in accordance with this procedure, the fee shall not be refunded.

2.4 Location of Signs

A sign placed within a County Road allowance, must not be:

- affixed to, or mounted upon a tree, public utility pole, guide rail, or utility standard,
- painted or pasted upon rock, surface, or other signboard or structure except if approved by the County,
- placed in, or allowed to overhang, a daylighting area, or
- placed in a position in which the sign, or any part thereof, overhangs the travelled portion of the highway.

The owner of each sign attached to, or forming part of, an awning, canopy, marquee or other structure that overhangs the right-of-way of a County Road shall be responsible for any damage that may be caused thereby or result thereupon the sign(s).

2.5 Sign Structure

Each sign (other than temporary signs or portable signs) shall be of permanent construction and shall be fixed in a permanent location. The foundation or base of a sign shall be part of the sign for the purposes of this Policy but shall not be included in the measurement when determining the area of a sign.

2.6 Satisfactory Condition of Signs

Each sign placed or retained in a County Road allowance must be kept in good condition. When the County considers the condition of a sign to be unsatisfactory, the owner shall be notified in writing and advised to improve or remove the sign within a specified time period.

2.7 Lighting

Lighting on or around signs shall be subject to the approval of the County. A sign may be luminous, or illuminated, provided the lighting:

- does not cause direct or indirect glare that may interfere with traffic safety, and

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- is not to be used to illuminate a building, sign, structure, or premises etc. either directly or indirectly, in a manner that causes direct or indirect glare that may interfere with traffic safety.

2.8 Prohibited Items

The following shall be prohibited:

- A message or language which promotes violence, hatred, or contempt against any identifiable group. An “identifiable group” may be any members of the public distinguished by colour, race, ancestry, religion, ethnic origin, sexual orientation, or disability.
- Flashing lights or intermittent or activated lighting of any kind, including searchlights which are used solely as a means of attracting attention.
- The use of a sign or other device that purports to be, is an imitation of, or resembles an official traffic sign, signal, or other traffic regulating device.
- Use of certain words, phrases, symbols – relating to directions.
- A sign may carry directions for reaching an establishment providing such directions, in the opinion of the Delegated Authority, do not interfere with the normal flow of traffic or create a traffic hazard.
- Indications of distance, other than on an official sign, to a city, town, township, or village. However, a sign may indicate the distance to a place of business provided the distance shown is reasonably accurate.
- Interference with the view of business establishments or other signs. A permit must not be issued for a sign that would interfere with or block the view of either a commercial establishment or a sign already approved by the County, when the sign or commercial establishment is owned or operated by a person other than the applicant for the permit. The decision in these cases shall be made by the County.
- Removal, cutting, or trimming of trees and shrubs located within the right-of-way of a County Road for the sole purpose of improving the view of a sign or other advertising matter. However, brush may be cleared subject to the approval of the County in accordance with an approved Road Occupancy Permit application.

2.9 Enforcement

The placing of a sign which contravenes this Policy or contravenes the conditions of a permit for that sign, may result in the prosecution of the owner, and/or in the cancellation of the permit.

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When, in the opinion of the County, the use of lights, lighting, advertising devices, the design, or location of a sign may create a traffic hazard, or endangers the public, the County shall notify the appropriate police authority.

3.0 TEMPORARY SIGNS

Temporary signs shall be subject to the approval of the County. The general restrictions regarding signs shall apply to each temporary sign. The location of temporary signs shall be restricted as specified in this Policy. Each request for temporary sign(s) must state the maximum number of signs the applicant proposes to place.

A Road Occupancy Permit, meeting the requirements of Policy PW-10 – Road Occupancy Permits, shall be required for certain types of temporary signs as specified herein. A fee shall not be required for a Road Occupancy Permit. Only one (1) Road Occupancy Permit shall be required to cover all temporary signs placed by one (1) person or organization to advertise one (1) event etc. Each Road Occupancy Permit shall stipulate the maximum number of temporary signs which may be placed under the conditions of that Permit.

Approval may be Withdrawn if Sign Placed in Contravention of Instructions

A Permit for temporary signs may be cancelled if the person or organization to whom the approval was issued (or their agent) places a sign(s) in a manner that is contrary to the conditions approved by the County.

3.1 Types of Temporary Signs

Temporary signs may include:

- Agricultural society signs, Plowmen’s Association signs, plowing match, exhibition and fall fair signs, and the signs placed by recognized organizations of a similar nature to advertise a particular event. Certain approved signs may be placed by the County to direct persons to temporary events, e.g., a plowing match, etc.
- Signs of recognized service clubs and religious and charitable organizations and of other recognized public service organizations, where signs are placed to advertise a particular event.
- Private auction sale signs.
- Election signs, Canadian Forces Convoy Route markers, snowmobile crossing signs, real estate/development signs, and mobile signs.

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3.2 Temporary Sign Restrictions

A temporary sign shall not:

- Exceed 3.0m² (32 sq. ft.) in size.
- Be affixed to another sign or to a guide rail or other highway facility or structure.
- Be placed where it may interfere with an official sign, traffic signal or safety device.
- Be in place for longer than a four-week period.
- Remain in place more than three days after the event has concluded;
- Exceed one sign facing in each direction of travel on any 2.0 km section of a County Road.
- Be further than 8.0 km from the site of the event being advertised.
- Be located on the left-hand side facing motorists.

3.3 Election Signs

Election signs up to 0.7m² (8 sq. ft.) in size may be placed within a County Road allowance provided they are placed a minimum of 4m (12 ft.) from edge of pavement. Signs over 0.7m² (8 sq. ft.) and up to 3.7m² (40 sq. ft.) must be placed at the outer limit of the County's right-of-way.

An election sign must not be affixed to a permanent sign, an official sign, or to the guide rail or other highway structure/facility. It must not be placed where it may interfere with visibility of an official sign, traffic signal, or other safety device.

Portable read-o-graph sign trailers are prohibited on the right-of-way of a County Road.

Permits or Letters of Approval for any election signs erected under this Policy are not required.

Candidate committees or workers shall be allowed three (3) working days after election day to remove candidate advertising (election signs) from the County Road allowance.

Signs not retrieved by this time will be picked up by County staff and stored in a safe place (patrol yard, etc.) for a period of two (2) weeks. After this time they will be disposed of.

4.0 BILLBOARD SIGNS

A billboard sign is a sign which contains a message that is not related to the property where the sign is located.

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Billboard signs shall be permitted within County Road allowance only where the right-of-way is wide enough to permit it as determined by the County of Renfrew Department of Public Works and Engineering.

4.1 **Billboard Requirements in Rural Areas**

A billboard sign located within the County Road allowance of a rural area shall not:

- exceed 8m (25 ft.) in height above the ground;
- exceed 11.9m² (128 sq. ft.) in area;
- be placed in, or be allowed to overhang, a daylighting area;
- be placed within 300 m of another billboard sign per direction, provided there are no left hand billboard signs facing the motorist;
- be affixed to or mounted upon or be made to form part of a fence;
- be placed within 75m of the limit of a road, street, or railway that intersects a highway at grade;
- be placed adjacent to a curve where the radius is less than 1,165 radius (1.0 degree 30 minutes);
- be located on County Road allowance where the billboard sign is visible to an adjacent residential dwelling unit;
- as a blank poster panel, advertise “for rent” or contain the name/number of the advertiser/sign operator in lieu of an advertisement on County Road allowance for more than six months;
- contravene federal/provincial legislation; or
- advertise restricted products (e.g. tobacco).

4.2 **Billboard Requirements in a Built-Up or Urban Area**

A billboard sign located within the County Road allowance of a built-up or urban area shall not:

- exceed 8m (25 ft.) in height above the ground;
- exceed 11.9m² (128 sq. ft.) in area;
- be placed in, or be allowed to overhang, a daylighting area;
- be placed within 75m of another billboard sign per direction, provided there are no left hand billboard signs facing the motorist;
- be placed within 50m of the limit of a road, street, or railway that intersects a highway at grade;
- contravene federal/provincial legislation; or
- advertise restricted products (e.g. tobacco).

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4.3 **Billboard Sign Location and Placement**

4.3.1 Placement Related to Direction of Travel of Vehicles

In situations where billboard signs have been placed to be viewed on the left hand side of the highway, no additional billboard signs will be permitted within the spacing requirements on the opposite side of the roadway.

4.3.2 Angle in Relation to Highway

The angle of a billboard sign, as it relates to the centreline of a highway, shall be equal to or greater than 45 degrees, whether or not the sign is affixed to a building. That is, if the plane forming the face of the sign was extended in a straight line to intersect the centreline of the highway, the angle formed would be at a minimum of 45 degrees.

4.3.3 Setback Distances

All billboard signs shall be placed as near to the property line as possible, but in no case closer to the edge of the shoulder of a roadway than 4.0 metres.

4.4 **Altering Billboard Messaging**

The message on a billboard for which a permit has been issued may be changed from time to time (poster panels). A new permit is only required when the size or setback has been changed.

5.0 **LOCATION SIGNS**

Location signs are signs located along the property frontage of a place where the goods and services advertised are available on the property.

Location signs should be placed on private property whenever the right-of-way widths and sightlines allow it. If the sign would be obscured due to brush and other obstructions, then a sign may be placed within a County Road allowance under a permit from the County meeting the requirements of this Policy.

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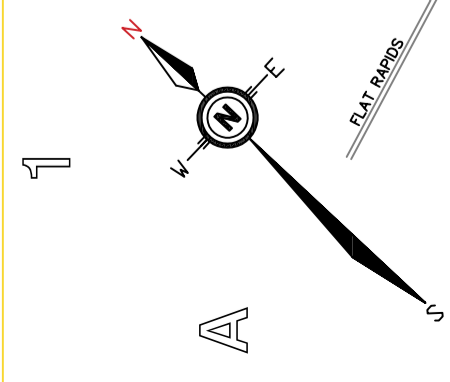
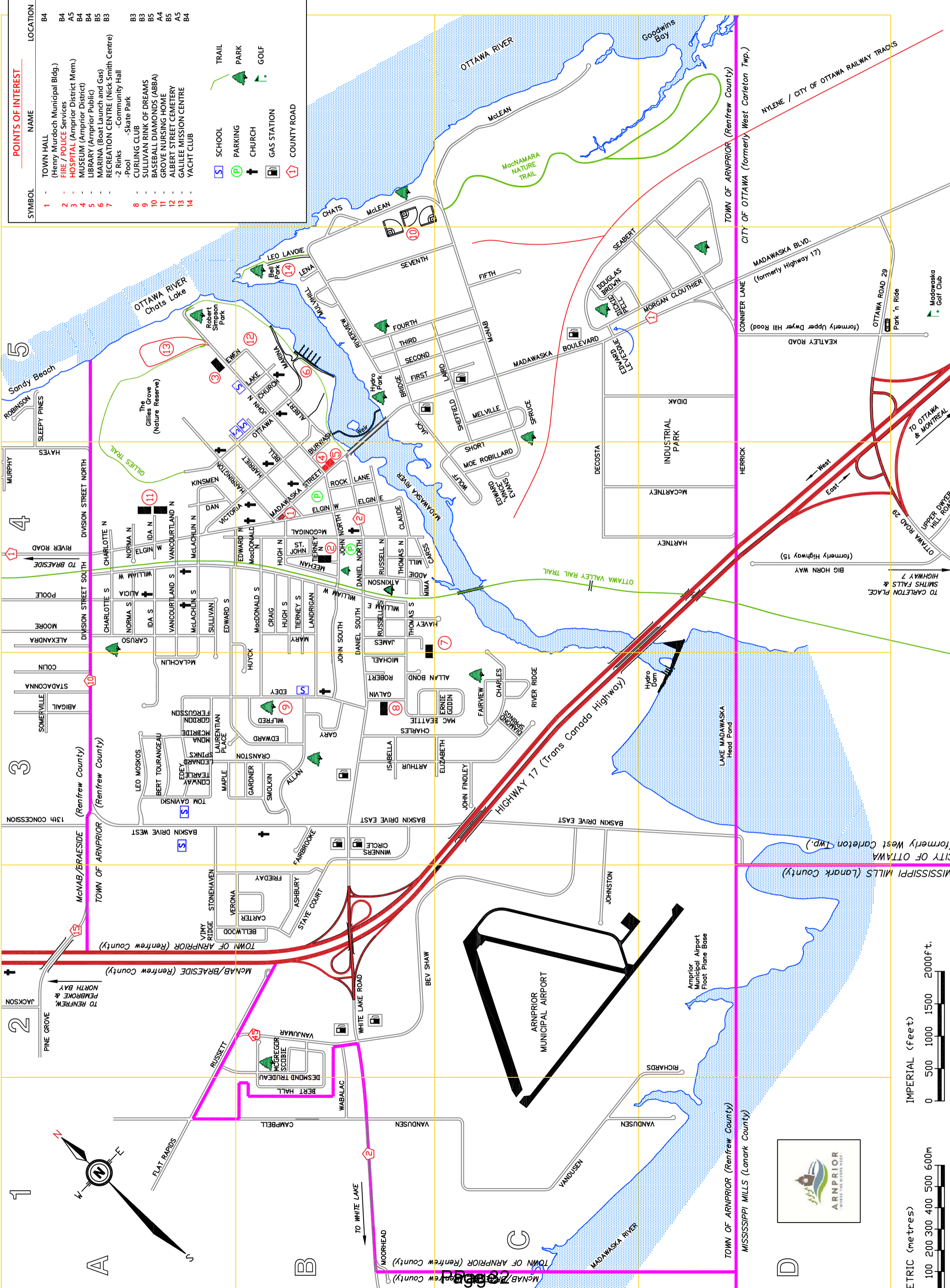
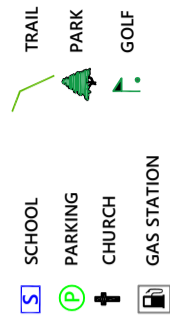
APPENDIX A – SIGN CLASSIFICATIONS

Type of Sign	Permit Required	Fee Required
Roadway/Information	No	No
Temporary Signs	Yes	No
Location Signs	Yes	Yes
Billboard Signs	Yes	Yes

FEE SCHEDULE

Refer to “By-law to Establish and Require Payment of User Fees and Charges” for fee information.

POINTS OF INTEREST		
SYMBOL	NAME	LOCATION
1	TOWN HALL (Henry Murdoch Municipal Bldg.)	B4
2	FIRE / POLICE Services	B4
3	HOSPITAL (Arnprior District Mem.)	A5
4	MUSEUM (Arnprior District)	B4
5	LIBRARY (Arnprior Public)	B4
6	MARINA (Boat Launch and Gas)	B5
7	RECREATION CENTRE (Nick Smith Centre)	B3
8	-2 Rinks -Community Hall	B3
9	-Pool -Skate Park	B3
10	CURLING CLUB	B3
11	SULLIVAN RINK OF DREAMS	B5
12	BASEBALL DIAMONDS (ABBA)	A4
13	GROVE NURSING HOME	B5
14	ALBERT STREET CEMETERY	A5
15	GALILEE MISSION CENTRE	B4
16	YACHT CLUB	B4



STREET NAME	LOCATION								
ABIGAIL STREET	A3	DAN STREET	A4	HARRIET STREET	B4	MAC BEATTIE DRIVE	C3	REGIONAL ROAD 29	D4
ADDIE STREET	B4	DANIEL STREET	B4	HARRINGTON STREET	B4	MCDONALD STREET	B4	RICHARDS LANE	D2
ALBERT STREET	B5	DECOSTA STREET	C4	HARTNEY STREET	D4	MADAWASKA BOULEVARD	C5	RIVER RIDGE CRESCENT	C3
ALEXANDRA STREET	A4	DESMOND TRUDEAU DRIVE	B2	HAVEY STREET	B4	MADAWASKA STREET	B4	RIVER ROAD	A4
ALICIA STREET	A4	DIAMOND SPRINGS STREET	C3	HAYES STREET	A4	MAPLE DRIVE	A3	RIVERVIEW DRIVE	B5
ALLAN DRIVE	B3	DIDAK DRIVE	D5	HERRICK DRIVE	D5	MARINA WAY	B5	ROBERT STREET	B3
ALLAN BOND COURT	B3	DICKIE PELL WAY	C5	HIGHWAY 17	C3	MARY STREET	B4	ROBINSON ROAD	A5
ARTHUR STREET	B3	DIVISION STREET	A4	HUGH STREET	B4	MCCARTNEY STREET	D4	ROCK LANE	B4
ASHBURY STREET	B2	DOUGLAS BROWN WAY	C5	HUYCK DRIVE	B3	MCGONIGAL STREET	B4	RUSSELL STREET	B4
ATKINSON STREET	B4	EDEY STREET	B3	IDA STREET	A4	MCLACHLIN STREET	A4	RUSSETT DRIVE	A2
BASKIN DRIVE	B3	EDWARD STREET	B4	ISABELLA STREET	B3	MCLEAN AVENUE	B6	SAINT JOHNS WAY	B4
BELL STREET	B4	EDWARD LEVESQUE GATE	C5	JACK CRESCENT	C5	MENAB STREET	C5	SEABERT DRIVE	C5
BELLWOOD DRIVE	B2	EDWARD VINCE EVANS CT	B4	JACKSON LANE	A2	MEEHAN STREET	B4	SECOND AVENUE	B5
BERT HALL STREET	B1	ELGIN STREET	C4	JAMES STREET	B4	MELVILLE ROAD	C5	SEVENTH AVENUE	B5
BERT TOURANGEAU ST.	A3	ELIZABETH STREET	C3	JOHN STREET	B4	MICHAEL STREET	B3	SHEFFIELD STREET	C5
BEV SHAW PARKWAY	B2	ERNIE GODIN WAY	C3	JOHN FINDLEY TERRACE	C3	MILL LANE	B4	SHORT ROAD	C5
BRIDGE STREET	B5	EWEN STREET	B5	JOHNSTON ROAD	C2	MIMA STREET	B4	SLEEPY PINES STREET	A5
BURWASH STREET	B4	FAIRBROOKE COURT	B3	KINSMEN CRESCENT	A4	MDE ROBILLARD STREET	C4	SMOLKIN STREET	B3
CAMPBELL DRIVE	B1	FAIRVIEW CRESCENT	C3	LAIRD STREET	C5	MDNA MCBRIDE DRIVE	A3	SOMERVILLE STREET	A3
CARSS STREET	B4	FIFTH AVENUE	B5	LAKE STREET	B5	MOORE STREET	A4	SPRUCE CRESCENT	C5
CARTER CRESCENT	B2	FIRST AVENUE	B5	LANDRIGAN STREET	B4	MOORHEAD CRESCENT	B1	STADACONNA STREET	A3
CARUSD STREET	A4	FLAT RAPIDS ROAD	A1	LAURENTIAN PLACE	B3	MORGAN CLOUTHIER WAY	D5	STAYE COURT DRIVE	B2
CHARLES STREET	C3	FOURTH AVENUE	B5	LENA STREET	B5	MULVIHILL CRESCENT	B5	STONEHAVEN WAY	A3
CHARLOTTE STREET	A4	FRIEDAY STREET	B2	LEO LAVDIE ROAD	B5	MURPHY STREET	A4	SULLIVAN CRESCENT	A4
CHATS CRESCENT	B6	GALVIN STREET	B3	LEO MOSKOS DRIVE	A3	NORMA STREET	A4	THIRD AVENUE	B5
CHURCH STREET	B5	GARDNER STREET	B3	LEONARD SPINKS STREET	A3	OTTAWA STREET	B5	THOMAS STREET	B4
CLAUDE STREET	B4	GARY CRESCENT	B3			PINE GROVE ROAD	A2	TIERNEY STREET	B4
COLIN STREET	A3	GORDON FERGUSSON PLACE	A3			POOLE STREET	A4	TOM GAVINSKI STREET	A3
CONNIFER LANE	D5							UPPER DWYER HILL ROAD	D5
CONWAY TEARLE STREET	A3							VANCOURTLAND STREET	A4
CRAIG STREET	B4							VANDUSEN DRIVE	C1
CRANSTON STREET	B3							VANJUMAR DRIVE	B2
								VERONA DRIVE	B2
								VICTORIA STREET	B4
								VIMY RIDGE CRESCENT	B2
								WABALAC ROAD	B1
								WHITE LAKE ROAD	B2
								WILFRED CRESCENT	B3
								WILLIAM STREET	A4
								WINNERS CIRCLE DRIVE	B3
								WOLFF CRESCENT	C4

**The Corporation of the
Town of Arnprior**

By-law Number 6821-18

A by-law to adopt Policy AS-CO-04 Use of Corporate Resources for Election Purposes and to Repeal By-law No. 5890-10 and Policy ADMIN-C-2.04

Whereas Section 88.18 of the *Municipal Elections Act*, 1996, as amended, provides that before May 1 in the year of a regular election, municipalities and local boards shall establish rules and procedures with respect to the use of municipal or board resources, as the case may be, during the election campaign period; and

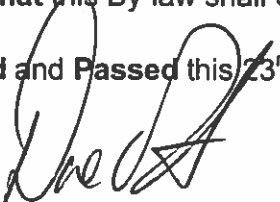
Whereas Council enacted By-law No. 5890-10 which adopted Policy ADMIN-C-2.04 in 2010, however, the policy requires updates to include registered third parties, political activity provisions for employees, grammatical and formatting changes; and

Whereas Council of the Corporation of the Town of Arnprior deems it expedient to adopt a new Use of Corporate Resources for Election Purposes

Therefore the Council of the Corporation of the Town of Arnprior enacts as follows:

1. **That** Policy AS-CO-04 Use of Corporate Resources for Election Purposes be hereby adopted as set out in Schedule "A" attached hereto and forming part of this By-law.
2. **That** Policy ADMIN-C-2.04 and By-law No. 5890-10 and any other by-laws and/or resolutions or parts of by-laws and/or resolutions be hereby repealed.
3. **That this** By-law shall come into force and effect on the day of its passing.


Enacted and Passed this 23rd day of April, 2018.



David Reid, Mayor



Maureen Spratt, Clerk

	The Corporation of the Town of Arnprior Corporate Policies and Procedures Manual	
	Section: Administrative Standards Clerk's Office	Policy # AS-CO-04
Policy Name: Use of Corporate Resources for Election Purposes		
Effective Date: April 23, 2018 By-law No: 6821-18	Revised Date: By-law No:	Coverage: Candidates, Members of Council, Local Board, Registered Third Parties and Employees

1.0 Policy Statement

In compliance with the *Municipal Elections Act*, 1996, (“Act”) public funds are not to be used for any election-related purposes, including the promotion of or opposition to the candidacy of a person for elected office.

2.0 Purpose

Section 88.18 of the *Municipal Elections Act* requires municipalities to establish rules and procedure for the use of municipal resources during the election period. The Act also provides that the municipality cannot make a contribution (including money, goods and services) to any candidate, registered third party advertiser or political party during an election (sections 88.8(4) and 88.12(4)). This purpose of this policy is to provide a consistent approach and direction regarding the use of corporate resources during an election campaign.

3.0 Scope

This policy applies to all election candidates (including acclaimed candidates), members of council, registered third parties in a municipal election and staff during a campaign period.

4.0 Responsibility

The Clerk shall be responsible to ensure that this policy is communicated to all members of Council and its local boards, town and local board employees, candidates, including acclaimed candidates and registered third parties and that it is adhered to accordingly. The Clerk shall determine what does or does not constitute compliance with either the specified provisions and/or the spirit of this policy.

5.0 Definitions

“**Act**” means the *Municipal Elections Act, 1996*, as amended and includes any regulation made there-under

“**Campaigning**” means a municipal election–related activity for the purpose of supporting or opposing the election of a Candidate or a question on the ballot

“**Campaign Period**” means for **candidates** and **registered third parties**, the date on which the Nomination Form is filed until December 31 in the year of an election (unless a request for extension of campaign has been filed)

“**Candidate**” means a person who has filed nomination papers for an office pursuant to section 33 of the Act, and includes a person who has filed a nomination for election to a school board pursuant to the Education Act, R.S.O. 1990, c.E.2, as amended for an elected office in the municipal and school board election.

“**Employees**” mean those persons as defined in Policy A-01, and include full time, probationary, part-time, term, casual, contract and student employees.

“**Municipal Resources**” means, but is not limited to: municipal employees, municipal events, municipal facilities, municipal funds, municipal information and municipal equipment.

“**Member of Council**” means a sitting member of the Council for the Town of Arnprior.

“**Registered Third Party**” means, an individual, corporation or trade union that is registered with the Town Clerk, as per section 88.6 of the Act, whose purpose is to promote, support or oppose a candidate for office or an issue on a question on a ballot, and is not under the direction of a candidate.

6.0 Procedures

6.1 Candidates, Registered Third Parties and Members of Council

In accordance with the Act, Members of Council, candidates and/or registered third parties in a campaign period are not permitted to:

- a) Use equipment, supplies, services, staff or other resources of the municipality for any campaign or campaign related activities;
- b) Use municipal facilities or property for campaign events, which includes displaying any election related material, unless the facility or property is rented in accordance with municipal agreements and the appropriate rates are paid;
- c) Use municipal funds to acquire any resources for any campaign or campaign related activities, including ordering of stationary and office supplies;
- d) Use municipal funds to print or distribute any material that makes reference to, or contains the names or photographs, or identifies candidates or registered third parties;
- e) Use the town brand, logo, crest, coat of arms, slogan on any election campaign related material, either in print or on a campaign website;
- f) Use municipal resources for any election related purposes including vehicles, computers, cell/smart phones, tablets, printers, scanners, photocopiers, emails, social media accounts, telephone including the town's voice mail system;
- g) Campaign and/or distribute campaign-related materials during any event hosted by the municipality, whether on municipal property or not;
- h) Use photographs and videos produced for and owned by the Town for campaign related activities.

6.2 Employee Involvement

In line with the Town's Employee Code of Conduct, employees are expected to preserve the public trust and confidence in the Town and apply the core values of the Code to their daily work. With respect to Elections, employees are expected to promote the principles of transparency, impartiality, respect and accountability as follows:

Municipal employees may participate in election-related activities provided that:

- a) Employees do not perform any work in support of a candidate or registered third party during hours in which a person is receiving any compensation for the Town, except during scheduled time off;
- b) Employees do not engage in any political activity during working hours, or use town's assets, resources, services or property;
- c) Any political involvement does not interfere with the Employee's ability to perform his or her corporate duties objectively;

- d) Employees do not wear pins, canvass or promote a candidate or display/distribute notices, posters or similar material in support of a particular candidate in municipal worksites or on municipal property;
- e) Employees do not in anyway use their role as a Town employee in furtherance of a political campaign;
- f) Employees do not identify themselves as Town employees when engaged in any political activity. Similarly, uniformed employees of the Town should not participate in campaign events on behalf of a candidate while in uniform;
- g) Employees wishing to run for office must request and obtain a leave of absence without pay for the duration of the campaign.

Exception

Some employees will be unable to participate in municipal politics at all without jeopardizing their appearance of loyalty and impartiality. These employees include: Members of the Executive Committee, the Senior and Extended Management Team(s).

6.3 Budget

The budgets for Members of Council for the period of January 1st to Election Day in a municipal election year shall be restricted to 11/12th of the approved annual budget amount with the provision that subsequent to election day:

- a) New members of Council be allocated a budget equal to 1/12th of the approved budget for the month of December
- b) Re-elected members of Council will have access to the remaining 1/12 of the year's approved discretionary budget the day after Voting

7.0 Roles and Responsibilities

The Clerk's Office is responsible for reviewing this Policy as appropriate. It is the responsibility of all Candidates, Members of Council, Registered Third Parties, and Employees to adhere to this Policy.

8.0 Related Policies, Legislation and By-laws

Council Code of Conduct for Council and Committee Members
Employee Code of Conduct
Municipal Elections Act, 1996

Frequently Asked Questions

1. What is the role of the Council?

The role of council is outlined in section 224 of the Municipal Act

“It is the role of council,

- a. to represent the public and to consider the well-being and interests of the municipality;
- b. to develop and evaluate the policies and programs of the municipality;
- c. to determine which services the municipality provides;
- d. to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of council;
- e. to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality;
- f. to maintain the financial integrity of the municipality; and
- g. to carry out the duties of council under this or any other Act”

2. What is the role of the Mayor?

The role of the head of council (Mayor) is outlined in section 225 of the Municipal Act

“It is the role of the head of council,

- a. to act as chief executive officer of the municipality;
- b. to preside over council meetings so that its business can be carried out efficiently and effectively;
- c. to provide leadership to the council;
(c.1) without limiting clause (c), to provide information and recommendations to the council with respect to the role of council described in clauses 224 (d) and (d.1);
- d. to represent the municipality at official functions; and
- e. to carry out the duties of the head of council under this or any other Act.

In the Town of Arnprior, Strong Mayor powers also apply to this position. [More information surrounding Strong Mayor Powers legislation can be found here.](#)

3. What is the role of the Deputy Mayor?

The Role of the Deputy Mayor is to act in the place of the Mayor when they are absent.

This position in the Town of Arnprior also acts as the representative for the Town of Arnprior at the County of Renfrew Council. [See the County of Renfrew Information sheet, for further information.](#)

Strong Mayor Powers do not pass to the Deputy Mayor in the absence of the Mayor.

4. Are there any new election rules for 2026?

There are new requirements regarding how copies of the voters' list are to be handled. These include:

- written acknowledgements to receive a copy of the voters' list
- limits to sharing copies
- requirements to destroy copies after the campaign has ended
- For more information regarding these requirements please see the [Voters' List section of the 2026 Candidates Guide – Ontario Municipal and School Board Elections](#), provided by the Province of Ontario.

5. Is it possible to file nomination papers online?

The Town of Arnprior is not accepting electronic nomination filings.

6. Is the filing fee refundable?

The filing fee will be refunded if your campaign financial statement has been received by the filing deadline.

7. Can I withdraw my nomination?

A person may withdraw his or her nomination by filing a written withdrawal at/with the Clerks Department before 2:00 p.m. on August 21, 2026.

8. When can I campaign?

A candidate's campaign period begins once their nomination forms have been filed, meaning they may begin accepting contributions and spending money on their campaign.

Campaign expenses may not be incurred until nomination papers are officially filed. This includes costs such as website development, domain registration, promotional materials and advertising. Any expenses incurred prior to nomination cannot be included in your financial statements and will not be reimbursed. You may express your intent to run through unpaid promotions such as social media posts, provided no money is spent. This is outlined in Section 88.20(1)-(2) of the [Municipal Elections Act](#), which states that no campaign expenses may be incurred until a person is officially nominated. More regulations on Municipal Elections can also be found in [O.Reg 101/97](#).

9. Do I need to open a separate bank account as a candidate?

You must open a bank account exclusively for your campaign if you accept any contributions of money (including contributions from yourself or your spouse) or incur any expenses.

You do not have to open a campaign bank account if you do not spend any money and do not receive any contributions of money. If you receive contributions of goods or services, but no contributions of money, you do not have to open a campaign bank account.

The nomination fee is considered to be a personal expense, not a campaign expense. You do not need to have a campaign bank account in order to pay the nomination fee.

10. Who can contribute to my campaign?

You can accept contributions only from individuals who are residents of Ontario. Corporations and trade unions are not permitted to make contributions to candidates. You may also contribute to your own campaign (see below for more information).

11. Who cannot contribute to my campaign?

The following individuals and organizations are not permitted to make contributions to municipal council and school board campaigns:

- a corporation
- a trade union
- an individual who is not normally a resident in Ontario
- a federal political party, constituency association, or a registered candidate in a federal election
- a provincial political party, constituency association, or a registered candidate or leadership contestant
- a federal or provincial government, a municipality or a school board

12. What is the limit for contribution from others (other than the candidate or spouse)?

There is a \$1,200 limit that applies to contributions from other individuals.

13. What is the limit for contributions from yourself and your spouse?

There is a limit on the total amount that you and your spouse may collectively contribute to your own campaign. The contribution limit is calculated based on the number of electors who are eligible to vote for the office that you are running for. The formula to calculate the limit is:

- For head of council: \$7,500 plus \$0.20 per eligible elector
- or council member: \$5,000 plus \$0.20 per eligible elector

There is a cap of \$25,000. If the formula results in a number greater than \$25,000, the limit will still be \$25,000.

The Clerk will tell you what your self-funding limit is.

All of the contributions that you and your spouse make to your own campaign count towards this limit, including:

- contributions of money
- the value of goods or services that you or your spouse donate to the campaign
- the value of any inventory from the previous election that you use again in this campaign

This limit does not apply to school board trustee candidates.

14. What are the expense (spending) limits for my campaign?

Expense limits are based on the office you campaign for.

The formula for calculating expense limits are as follows:

- Head of Council (Mayor):
 - \$7,500 plus \$0.85 per eligible elector
- County Councillor, Councillor or School Board Trustee
 - \$5,000 plus \$0.85 per eligible elector

15. What are the expense limits on parties and other events after voting day?

Please note that there is a limit placed on the amount of expenses that may be incurred for parties and other events which occur after voting day, which is set at 10% of the general spending limit for candidates.

16. Where can I put up election signs?

Attached in the Candidate Package:

- Election Sign By-law – Town of Arnprior & County of Renfrew
- Explanation Sheet – Town of Arnprior
- Map of Town of Arnprior depicting County versus Municipal (Town) roads

Nomination Acknowledgement Forms

Estimated Maximum Campaign Expenses

Municipal Elections Act, 1996, as amended (s. 33.0.1)

To: All Candidates for the Office of Mayor, Deputy Mayor, and Councillor – Town of Arnprior

From: Kaila Zamojski, Town Clerk/ Returning Officer

The following is an estimate of the maximum campaign expenses that a candidate is permitted to incur in the 2026 Municipal Election to be held on October 26, 2026. A final Certificate of Maximum Campaign Expenses, based on the number of electors for the 2026 Municipal Election will be issued on September 28, 2026. The formula for the calculations is provided in O.Reg 101/97 under the Municipal Elections Act, 1996, as amended.

1. I hereby certify that the maximum campaign expenses that a candidate is permitted to incur for the office of **Mayor** in the Municipal Election to be held on October 26, 2026, is **\$13,878.40**.
2. I hereby certify that the maximum campaign expenses that a candidate is permitted to incur for the office of **Deputy Mayor** in the Municipal Election to be held on October 26, 2026, is **\$11,378.40**.
3. I hereby certify that the maximum campaign expenses that a candidate is permitted to incur for the office of **Councillor** in the Municipal Election to be held on October 26, 2026, is **\$11,378.40**.
4. I hereby certify that the maximum campaign expenses that a candidate is permitted to incur for the office of **Trustee – RCDSB (English Public)** in the Municipal Election to be held on October 26, 2026, is **\$15,272.25**.
5. I hereby certify that the maximum campaign expenses that a candidate is permitted to incur for the office of **Trustee – RCCDSB (English Separate)** in the Municipal Election to be held on October 26, 2026, is **\$7,031.50**.

Where the amount on this certificate is greater than the amount on the final certificate, the amount on this certificate is to be used for the purposes of filing a Financial Statement pursuant to the Municipal Elections Act, 1996, as amended.

Where the amount on this certificate is less than the amount on the final certificate, the amount on the final certificate is to be used for the purposes of filing a Financial Statement pursuant to the Municipal Elections Act, 1996, as amended.



Kaila Zamojski, Town Clerk/ Returning Officer

May 1, 2026
Date

**Certificate of Preliminary Maximum Amount of Contributions –
Own Campaign**

Municipal Elections Act, 1996 (s.33.0.2, 88.9.1)

TO:

_____ / _____
(Name of Candidate) (Office)


(Address) (Postal Code)

FROM:

Kaila Zamojski, Town Clerk, of the Town of Arnprior

I hereby certify that the preliminary maximum contribution amount a candidate¹ may provide to their own campaign for the office of **Mayor** in the Municipal Election to be held October 26, 2026, is **\$9,000.80**.²

May 1, 2026
Date



Kaila Zamojski, Town Clerk

¹ The contribution limit applies to the total amount of contributions made by yourself and/or your spouse to your campaign. This includes any contributions of goods and the replacement value of any inventory from a previous campaign that you are using in your current campaign.

² Formula for calculation provided in Section 88.9.1(1).

**Certificate of Preliminary Maximum Amount of Contributions –
Own Campaign**

Municipal Elections Act, 1996 (s.33.0.2, 88.9.1)

TO:

_____ / _____ (Name of Candidate)	_____ (Office)
_____ (Address)	_____ (Postal Code)

FROM:

Kaila Zamojski, Town Clerk, of the Town of Arnprior

I hereby certify that the preliminary maximum contribution amount a candidate¹ may provide to their own campaign for the office of **Deputy Mayor or Councillor** in the Municipal Election to be held October 26, 2026, is **\$6,500.80**.²

May 1, 2026
Date



Municipal Clerk or designate

¹ The contribution limit applies to the total amount of contributions made by yourself and/or your spouse to your campaign. This includes any contributions of goods and the replacement value of any inventory from a previous campaign that you are using in your current campaign.

² Formula for calculation provided in Section 88.9.1(1).



CANDIDATE'S DECLARATION- PROPER USE OF VOTERS' LIST

Municipal Elections Act, 1996, as amended (s. 23;88(10))

I, _____, being a candidate for the office of _____, hereby request the Clerk to provide me with the following information when it becomes available:

- A paper copy of the Voters' List containing the names of the electors who are entitled to vote for the office that I am nominated, on September 1, 2026. (Please note that a copy of all revisions made to the Voters' List will be provided on or before Monday, September 28, 2026)

-or-

- An electronic copy of the Voters' List containing the names of the electors who are entitled to vote for the office that I am nominated, on September 1, 2026. (Please note that a copy of all revisions made to the Voters' List will be provided on or before Monday September 28, 2026)

- A copy of the Lists showing the name of each person who has voted at each Advance Vote.

I, the undersigned, do hereby agree to use the Voters' List for election purposes only, in accordance with Section 23 of the Municipal Elections Act and I understand that I am prohibited by the Municipal Elections Act, 1996 (24(8)) from, providing the Voters' List to any other person, making any further copies either in print or electronically. I also acknowledge that I will return the copy I am provided with to the Town Clerk on the date required.

Signature

Date

Name (please print)



NOTICE OF PENALTIES
Municipal Elections Act, 1996, as
amended (s. 33.1)

TO :

_____ / _____	
(Name of Candidate)	(Office)
_____	_____
Address	Postal Code

EFFECT OF DEFAULT BY CANDIDATE [88.23(1)]

TAKE NOTICE THAT A CANDIDATE SHALL be subject to the penalties listed below, in addition to any other penalty that may be imposed under the Municipal Elections Act, 1996, as amended:

- a) if he or she fails to file documents with the Municipal Clerk as required under section 88.25 or 88.32 by the relevant date;
- b) if a document filed under section 88.25 shows on its face a surplus, as described in section 88.31, and the candidate fails to pay the amount required by subsection 88.31 (4) to the Municipal Clerk by the relevant date;
- c) if a document filed under section 88.25 shows on its face that the candidate has incurred expenses exceeding what is permitted under section 88.20; or
- d) if a document filed under section 88.32 shows on its face a surplus and the candidate fails to pay the amount required by subsection 88.32 by the relevant date.

OFFENCES [92 (1)]

TAKE NOTICE THAT A CANDIDATE SHALL be guilty of an offence and, on conviction, is subject to the penalties listed below, in addition to any other penalty that may be imposed under the Municipal Elections Act, 1996, as amended:

- a) incurs expenses that exceed what is permitted under section 88.20;
- b) files a document under section 88.25 or 88.32 that is incorrect or otherwise does not comply with that section.

PENALTIES [88.23 (2)]

In the case of a default described above: (a) the candidate forfeits any office to which he or she was elected and the office is deemed to be vacant; and (b) until the next regular election has taken place, the candidate is ineligible to be elected or appointed to any office to which the Municipal Elections Act applies.

REFUND (34)

A candidate is entitled to receive a refund of the nomination filing fee if the documents (financial statement and auditor’s report) required under subsection 88.25 (1) are filed on or before 2:00 p.m. on the filing date in accordance with that subsection.

Date

Municipal Clerk or designate

The Clerk shall, before voting day, give to each person nominated for an office notice of the penalties under subsections 88.23 (2) and 92 (1) related to election campaign finances and the refund of the nomination filing fee that the candidate is entitled to receive in the circumstances described in section 34.



CANDIDATE'S CONSENT TO RELEASE OF PERSONAL INFORMATION FOR THE CORPORATION OF THE TOWN OF ARNPRIOR

(Municipal Freedom of Information and Protection Privacy Act)

I, _____ candidate for the office
of;

Mayor

Councillor

Deputy Mayor

School Board Trustee

in the Town of Arnprior 2026 Municipal Elections; in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, as amended, hereby authorize that the following information may be published and made available to the public, including but not limited to the Town of Arnprior public website, posting on Town of Arnprior bulletin boards, telephone and mail enquiries:

Mailing address:	
Telephone: Email:	

Dated at the Town of Arnprior, in the County of Renfrew, Ontario, this _____
day of _____, 2026.

Candidate

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996*, and will be used for the nomination process for offices in the 2026 Municipal Elections and subsequent by-elections, and will be available for public inspection in the Office of the Clerk, Town of Arnprior, until the next municipal election. Questions about the collection of this personal information should be directed to the Returning Officer, Town of Arnprior.



DECLARATION OF QUALIFICATIONS – COUNCIL FOR THE CORPORATION OF THE TOWN OF ARNPRIOR

Municipal Elections Act, 1996, as amended

I, _____, a nominated candidate for the office of:

Mayor

Deputy Mayor (Representative at County of Renfrew Council)

Councillor

Do Solemnly Declare That:

1. I am qualified pursuant to the *Municipal Elections Act, 1996* and the *Municipal Act, 2001* to be elected to and to hold the office of:
 Mayor
 Deputy Mayor (Representative at County of Renfrew Council)
 Councillor
2. Without limiting the generality of paragraph 1, I am at least eighteen years of age, a Canadian citizen, a resident of the Town of Arnprior or the owner or tenant of land in the Town of Arnprior or the spouse of such owner or tenant.
3. I am not ineligible or disqualified under the *Municipal Elections Act, 1996*, the *Municipal Act, 2001*, the *Municipal Conflict of Interest Act* or any other Act to be elected to or hold the above-mentioned office.
4. Without limiting the generality of paragraph 3,
 - I am not an employee of the Town of Arnprior, or if I am an employee of the Town of Arnprior, I am on an unpaid leave of absence as provided for by section 30 of the *Municipal Elections Act, 1996*.
 - I am not a person who is not an employee of the Town of Arnprior but who is the Clerk, Treasurer, Integrity Commissioner, Auditor General, Ombudsman or registrar referred to in section 223.11 of the *Municipal Act, 2001* or an investigator referred to in subsection 239.2 (1) of the *Town of Arnprior*, or a person who is not an employee of the Town of Arnprior but who holds an administrative position of the Town of Arnprior.
 - I am not a judge of any court.

- I am not a member of the Assembly as provided in the Legislative Assembly Act or of the Senate or House of Commons of Canada or, if I am such a person, I will provide proof of my resignation in a form satisfactory to the Clerk of the Town of Arnprior prior to 2:00 p.m. on Nomination Day, August 21, 2026. I understand that the Clerk of the Town of Arnprior will reject my nomination for the above-mentioned office if I fail to provide proof of resignation by this deadline.
 - I am not a public servant within the meaning of the Public Service of Ontario Act, 2006, or if I am a public servant, I have followed and will continue to follow all the relevant provisions of Part V of such Act.
 - I am not a Federal employee within the meaning of the Public Service Employment Act, or if I am a Federal employee, I have followed and will continue to follow all the relevant provisions of Part 5 of such Act.
5. I am not prohibited from voting at the municipal election under subsection 17(3) of the *Municipal Elections Act, 1996*.
- I am not a person who is serving a sentence of imprisonment in a penal or correctional institution.
 - I am not a corporation.
 - I am not a person acting as executor or trustee or in any other representative capacity.
 - I am not prohibited because of a conviction of a corrupt practice described in subsection 90 (3), if voting day in the current election is less than five years after voting day in the election in respect of which I was convicted
6. I am not a person who was convicted of a corrupt practice under the Municipal Elections Act, 1996 or of an offence under the Criminal Code (Canada) in connection with an act or omission that relates to an election to which this Act applies and I am not a person who is ineligible to be nominated for, any office until the next two regular elections have taken place after the election to which the offence relates (Section 91 (1)).
7. I am not ineligible from being elected to or holding office by reason of any violations of the election campaign financial requirements, violations for not filing the financial statement or any other violations pursuant to the Municipal Elections Act, 1996. (Section 88.23)
8. I have attached the required supporting signatures from 25 qualified electors of this municipality to this form, as per the Municipal Elections Act, 1996.

AND I make this solemn Declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the Town of Arnprior

This _____ day of _____, 2026 _____
 (Signature of candidate)

 (Signature of Clerk or designate)

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* and will be used for the nomination process for office in the municipal election and will be available for public inspection in the office of the Clerk, Town of Arnprior until the next municipal election. Questions about this collection of personal information should be directed to the Town of Arnprior.