

	STATEMENT OF POLICY AND PROCEDURE TOWN OF ARNPRIOR		FIN – FEES – 1.01	
	Subject:	User Fees & Charges Policy		
	Department:	Finance		
	Issue to:	All Staff		
	Effective Date:	December 21, 2009		
	Approval Authority	Council	By-Law No.	5815-09
	Last Updated:	December 18, 2009	Appendices	A & B

1.0 POLICY

This is a policy to set the user fees and charges for the information, service, activity, or use of Town property and to set the procedure for billing of those user fees and charges.

2.0 PURPOSE

The Municipal Act, 2001, authorizes a municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and for the use of its property including property under its control. The purpose of this policy is to set out those user fees and charges and to ensure that they are reviewed annually.

3.0 SCOPE

This Statement of Policy and Procedure applies to user fees and charges in the following categories:

- 1.1 Administration and Finance
- 1.2 Protective Inspection and Control
 - 1.2.1 Animal Control
 - 1.2.2 Fire Services
 - 1.2.3 Building
- 1.3 Public Works
 - 1.3.1 Planning
 - 1.3.2 Waste Management

- 1.3.3 Water & Wastewater
- 1.3.4 Cemeteries
- 1.3.5 Equipment Charges
- 1.4 Recreation
 - 1.4.1 Arena
 - 1.4.2 Pool
 - 1.4.3 Community Hall
 - 1.4.4 Fitness Centre
 - 1.4.5 Parks
- 1.5 Museum
- 1.6 Library

4.0 RESPONSIBILITY

All staff members shall ensure that all user fees and charges are billed in compliance with this policy. The Deputy Treasurer will ensure that this policy is reviewed on an annual basis effective January 1st of each year unless otherwise specified.

5.0 PROCEDURE

As per attached Appendix “A” entitled “User Fees & Charges Policy”

6.0 ATTACHMENTS

Appendix “A” – User Fees & Charges Policy

Appendix “B” – Schedule of User Fees & Charges

TOWN OF ARNPRIOR USER FEES & CHARGES PROCEDURES



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CATEGORIES

A separate schedule of fees and charges is provided for each of the following categories:

- 1.1. Administration and Finance
- 1.2. Protective Inspection and Control
 - 1.2.1. Animal Control
 - 1.2.2. Fire Services
 - 1.2.3. Building
- 1.3. Public Works
 - 1.3.1. Planning
 - 1.3.2. Waste Management
 - 1.3.3. Water & Wastewater
 - 1.3.4. Cemeteries
 - 1.3.5. Equipment Charges
- 1.4. Recreation
 - 1.4.1. Arena
 - 1.4.2. Pool
 - 1.4.3. Community Hall
 - 1.4.4. Fitness Centre
 - 1.4.5. Parks
- 1.5. Museum
- 1.6. Library

FEES AND CHARGES SET OUT IN SCHEDULES

2. The Town of Arnprior shall impose the fees and charges for the information, service, activity or use of Town property set out in the attached schedules for the purpose of recovering all or part of the costs to the Town in providing such information, service, activity or use of property.

TAXES

3. The fees and charges set out in the attached schedules do not include provincial sales tax (“PST”), goods and services tax (“GST”) or the harmonized Federal or Provincial tax, (“HST”) and will be subject to PST, GST or HST where applicable.

ANNUAL REVIEW

4. This policy shall be reviewed annually by the end of October of each calendar year.

ANNUAL ADJUSTMENT

5. Unless otherwise noted all fees and charges may be adjusted annually, effective January 1.
 - 5.1. In the event that the fees and charges increase by the Consumer Price Index (CPI) the CPI shall mean the “All Item Index” of the CPI (not seasonally adjusted) for the Ottawa-Gatineau area, published by Statistics Canada, during the twelve-month period ending on October 1 in the year immediately preceding the year located at the Statistics Canada website.

LATE PAYMENT CHARGES

6. Late payment charges shall be added to all or any portion of any fees and charges imposed by this policy that are due and payable, at the rate of 1.25 percent on the first day of default, and every 30 days thereafter on the principal amount owing during such time as the default continues (15 percent per annum), and such late payment charges shall form part of the fees or charges owing.

DISHONoured CHEQUE PROCESSING FEE

7. A dishonored cheque processing fee of \$25 shall be added to any fee or charge paid by cheque, which cheque was returned by a bank or other financial institution for reasons such as insufficient funds being available in the account upon which the cheque was drawn, and the dishonored cheque processing fee shall form part of the fees or charges owing.

PAYMENT OF FEES AND CHARGES

8. Subject to the provisions of any other By-law of the Town of Arnprior the following applies to all fees and charges imposed under section 2.
 - 8.1. Subject to section 7.3, no request by any person for any information, service, activity, or use of Town property described in the attachments will be processed or provided until the person requesting the information, service, activity or use of Town property has paid the applicable fee or charge in the prescribed amount as set out in the applicable schedule.
 - 8.2. The following methods of payment will be accepted for the payment of fees and charges imposed by this policy:
 - 8.2.1. Cash;

- 8.2.2. Cheque;
 - 8.2.3. Money order;
 - 8.2.4. Debit Card (where payment is made in person).
- 8.3. Where a fee or charge described in the schedules to this policy is not collected prior to any information, services, activity or use of Town property being provided, an invoice will be sent by the Town by personal service, regular letter mail, e-mail or fax.
- 8.4. Service shall be deemed to have been made on:
- 8.4.1. The third day after the day of mailing by regular letter mail; or
 - 8.4.2. The first day after the day of transmission by e-mail or by fax.
- 8.5. An invoice shall describe:
- 8.5.1. The information, service, activity or use of Town property provided;
 - 8.5.2. When and where it was provided, if applicable;
 - 8.5.3. The fee or charge payable;
 - 8.5.4. The terms of payment and the date on which payment is due; and
 - 8.5.5. Any applicable late payment fees, or dishonored cheque processing fee as set out in sections 5 and 6.

UNPAID FEES AND CHARGES ARE DEBT

9. All unpaid fees or charges imposed by this policy are a debt due to the Town and the Town may take such action as it considers necessary and as permitted by law to collect the debt.

ADDING FEES AND CHARGES TO THE TAX ROLL

10. Where all or part of a fee or charge imposed by this policy related to real property within the Town of Arnprior remains unpaid for more than 90 days:

10.1. Such fee or charge shall be added to the tax roll for the property, which is owned, in whole or in part, by the person upon whom the fee or charge is imposed, and shall be collected in a like manner as municipal taxes.

10.2. All of the owners of the real property to whose tax roll the fee or charge is added pursuant to section 9.1 shall be liable jointly and severally for paying such fee or charge.

ACCESSIBLE CUSTOMER SERVICE

11. Should a person with a disability require the service of a support person in order to participate in any activity for which the Town has established a user fee under this policy, the support person shall be exempt from paying the said user fee providing that they are participating solely for the purpose of supporting the person with a disability.

CONFLICT WITH OTHER BY-LAWS

12. To the extent of any conflict between the attached schedules to this policy and any other policy or by-law of the Town of Arnprior, the schedules to this policy shall prevail.

TOWN OF ARNPRIOR USER FEES & CHARGES SCHEDULE



SCHEDULE "1.1" ADMINISTRATION & FINANCE

USER FEE OR CHARGE	2009 RATE	2010 RATE
1.1 ADMINISTRATION and FINANCE		
Photocopies	\$ 1.50	\$ 1.50
Commissioner of Oaths	\$ 25.00	\$ 25.00
Meeting Room Rental	\$ 50.00	\$ 50.00
Lapel Pin	\$ 3.00	\$ 3.00
Tax/Water Certificate	\$ 60.00	\$ 60.00
New Tax Account	\$ 40.00	\$ 40.00
Ownership Change	\$ 20.00	\$ 20.00
Municipal Freedom of Information Requests		
Application Fee	\$ 5.00	\$ 5.00
Search & Preparation Time for the Record - for each 15 minutes	\$ 7.50	\$ 7.50
Any additional costs in locating/retrieving/processing/copying	actual	actual
Council Meeting Investigations	\$ 100.00	\$ 100.00
Dishonoured Cheques	\$ 25.00	\$ 25.00
Marriage License – In Town	\$ 110.00	\$ 110.00
Marriage License – Out of Town	\$ 110.00	\$ 125.00
Death Registrations	\$	\$ 10.00
Lottery License	3%	3%
Lottery License Amendments	\$ 10.00	\$ 10.00
Hawkers & Peddlers		
Resident	\$ 75.00	\$ 75.00
Non-Resident	\$ 150.00	\$ 150.00
Refreshment Vehicles		
Ice Cream	\$ 100.00	\$ 100.00
Refreshment Vehicles	\$ 400.00	\$ 400.00
Mobile Canteens	\$ 400.00	\$ 400.00
Refreshment Carts	\$ 300.00	\$ 300.00

SCHEDULE "1.2" PROTECTIVE INSPECTION & CONTROL – "1.2.1" ANIMAL CONTROL

USER FEE OR CHARGE	2009 RATE	2010 RATE
1.2. PROTECTIVE INSPECTION & CONTROL		
1.2.1 ANIMAL CONTROL		
DOG TAGS		
Spayed or Neutered - to March 31	\$ 15.00	\$ 15.00
Spayed or Neutered - after March 31	\$ 25.00	\$ 25.00
Not Spayed or Neutered - to March 31	\$ 20.00	\$ 20.00
Not Spayed or Neutered - after March 31	\$ 30.00	\$ 30.00
Replacement Tag	\$ 5.00	\$ 5.00
CAT TAGS		
Spayed or Neutered (one time fee)	\$ 15.00	\$ 15.00
Not Spayed or Neutered (one time fee)	\$ 20.00	\$ 20.00
Replacement Tag	\$ 5.00	\$ 5.00

SCHEDULE "1.2" PROTECTIVE INSPECTION & CONTROL – "1.2.2" FIRE SERVICES

USER FEE OR CHARGE	2009 RATE	2010 RATE
1.2.2 FIRE SERVICES		
Fire Inspection Letter	\$ 25.00	\$ 25.00
Recovery Fees for Smoke Alarm Protection		
Economy Ionization Smoke Alarm - Fire Sentry	\$ 7.00	\$ 7.00
Premium Ionization Smoke Alarm - Kidde	\$ 13.00	\$ 13.00
Cost of replacement battery (each) 9 volt	\$ 3.00	\$ 3.00
Water/Ice Rescue Agreements	\$ 200.00	\$ 200.00

SCHEDULE "1.2" PROTECTIVE INSPECTION & CONTROL – "1.2.3" BUILDING

USER FEE OR CHARGE	2009 RATE	2010 RATE
1.2.4 BUILDING		
Minimum Permit Fee	\$ 50.00	\$ 50.00
Residential Building Permit (By-law 4943-01)	\$10/\$1,000 value	\$10/\$1,000 value
Commercial/Industrial/Institutional	\$9/\$1,000 value	\$9/\$1,000 value
Demolition Permit (By-law 4444-96)	\$50 for 5,000 sq. ft then additional \$10 for each additional 1,000 sq ft.	\$50 for 5,000 sq. ft then additional \$10 for each additional 1,000 sq ft.
Conditional Permit	Regular Permit fee plus \$1.00/\$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$300 and a maximum of \$6,000	Regular Permit fee plus \$1.00/\$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$300 and a maximum of \$6,000
Change of Use	\$ 150.00	\$ 150.00
Plumbing Permit (By-law 4444-96)	\$7 per fixture	\$7 per fixture
Partial Permit	Regular Permit plus \$200	Regular Permit plus \$200
Revision to permit	same as regular fees	same as regular fees
Transfer of permit	\$ 80.00	\$ 80.00
Re-examination fee	\$250 plus 10% of the assessed valuation of the work to a max of \$1,000	\$250 plus 10% of the assessed valuation of the work to a max of \$1,000
Administrative Surcharge	Regular Permit to construct fee plus - 50% of the permit fee up to a maximum of \$10,000	Regular Permit to construct fee plus - 50% of the permit fee up to a maximum of \$10,000
Deferral fee	\$ 100.00	\$ 100.00
Private Sewage System	\$ 450.00	\$ 450.00
Limiting Distance Agreement	\$ 250.00	\$ 250.00
Occupancy permit	No Charge	No Charge
Solid Fuel Burning Appliance (By-law 4444-96)	\$ 50.00	\$ 50.00
Sign Permit (By-law 4444-96)	\$ 50.00	\$ 50.00
Private Swimming Pools (By-law 4444-96)	\$ 50.00	\$ 50.00
Service lateral re: installation/Repair	\$ 50.00	\$ 50.00

SCHEDULE "1.3" PUBLIC WORKS – "1.3.1" PLANNING

USER FEE OR CHARGE	2009 RATE	2010 RATE
1.3 PUBLIC WORKS		
1.3.1 PLANNING		
Consent	\$ 1,000.00	\$ 1,000.00
Zoning Amendment	\$ 1,500.00	\$ 1,500.00
Zoning Lifting of Holding	\$ 1,000.00	\$ 1,000.00
OP Amendment	\$ 1,500.00	\$ 1,500.00
Minor Variance	\$ 1,000.00	\$ 1,000.00
Site Plan Application	\$ 1,500.00	\$ 1,500.00
Site Plan Agreement Amendment	\$ 500.00	\$ 500.00
Subdivision Agreement (recommend deposit of \$5,000)	\$ 2,500.00	\$ 2,500.00
Legal Fees	actual	actual
Engineering Fees	\$ 5,000.00	\$ 5,000.00
Subdivision Amendment	\$ 1,000.00	\$ 1,000.00
Development Agreement	\$ 1,000.00	\$ 1,000.00
Copies		
By-laws	available on line	available on line
By-law Maps	available on line	available on line
Official Plan	available on line	available on line
Compliance Reports	\$ 75.00	\$ 75.00
Deeming by-law	\$ 300.00	\$ 300.00
Part lot control (per block)	\$ 300.00	\$ 300.00
Lifting of 0.3m reserve - per block	\$ 300.00	\$ 300.00
Encroachment By-law	\$ 300.00	\$ 300.00
Vehicle agency letters	\$ 50.00	\$ 50.00
Cash-in-lieu of Parking Agreement	\$ 300.00	\$ 300.00
Calculation for Cash-in-Lieu of Parking per space	\$ 1,600.00	\$ 1,600.00

SCHEDULE "1.3" PUBLIC WORKS – "1.3.2" WASTE MANAGEMENT

USER FEE OR CHARGE	2009 RATE	2010 RATE
1.3.2 WASTE MANAGEMENT		
LANDFILL TIPPING FEES		
Private Passenger (car or mini-van)	\$ 9.50	\$ 9.50
Single utility trailer / pick-up / full size van (max. 1/2 ton & 3' sideboard)	\$ 28.20	\$ 28.20
Single/tandem axle trailer (max 3/4 ton 3' sideboard)	\$ 94.10	\$ 94.10
Single-axle truck OR heavy utility trailer (max 4 ton)	\$ 282.25	\$ 282.25
Note: Truck and trailer pay separate fee		
Tandem-axle dump truck OR single axle packer	\$ 376.30	\$ 376.30
Tri-axle dump truck OR tandem-axle dump truck with pup, OR tandem-axle packer	\$ 658.60	\$ 658.60
Tractor Trailers	\$ 1,129.00	\$ 1,129.00
Roll off Box (per cubic yard capacity)	\$ 18.80	\$ 18.80
Tires		
passenger (including 1/2 ton)	\$ 5.75	\$ 5.75
large truck (dump truck)	\$ 16.50	\$ 16.50
heavy equipment	\$ 22.00	\$ 22.00
Weighted Loads - per tonne of waste	\$ 51.70	\$ 51.70
Freon evacuation charge	\$ 38.50	\$ 38.50
NON-RESIDENTS		
Garbage Rate (includes recycling)	2 times rate	2 times rate
Recycling Rate only	\$ 122.00	\$ 122.00
Bag Tag charge (effective November 1, 2008)	\$ 61.00	\$ 61.00
Recycling Box Sales	\$ 2.50	\$ 2.50
Composter Sales	\$ 6.00	\$ 7.00
	\$ 30.00	\$ 30.00

SCHEDULE "1.3" PUBLIC WORKS – "1.3.3" WATER & WASTEWATER

USER FEE OR CHARGE	2009 RATE	2010 RATE
1.3.3 WATER & WASTEWATER		
WATER RATES		
Commodity Charge (per 1,000 imperial gallons)		
For the first 100,000 imperial gallons per month	\$ 5.34	\$ 5.77
In excess of 100,000 imperial gallons per month	\$ 2.94	\$ 3.46
Service Charge (per month)		
5/8" meter	\$ 7.22	\$ 7.44
3/4" meter	\$ 11.04	\$ 11.37
1" meter	\$ 20.17	\$ 20.78
1 1/2" meter	\$ 35.84	\$ 36.92
2" meter	\$ 58.06	\$ 59.80
4" meter	\$ 241.91	\$ 249.17
6" meter	\$ 469.41	\$ 483.49
8" meter	\$ 745.41	\$ 767.77
Water/Sewer Service Installation –		
RESIDENTIAL main to property line to 30'		
Standard Sanitary Sewer 5" & standard 3/4" water line	\$ 1,420.00	\$ 1,420.00
each additional foot	\$ 46.00	\$ 46.00
Standard Sanitary Sewer 5" & standard 4" storm & 3/4" water line	\$ 1,560.00	\$ 1,560.00
each additional foot	\$ 50.00	\$ 50.00
One standard service only - water line, sanitary or storm sewer	\$ 920.00	\$ 920.00
each additional foot	\$ 28.00	\$ 28.00
Oversized residential	actual	actual
installation of sanitary sewers, storm sewers and water lines to property line	actual	actual
Material, labour and machine costs (for all installations)	actual	actual
Water/Sewer Service Installation - COMMERCIAL		
Material, labour and machine costs (for all installations)	actual	actual

SCHEDULE "1.3" PUBLIC WORKS – "1.3.3" WATER & WASTEWATER - CONTINUED

USER FEE OR CHARGE	2009 RATE	2010 RATE
WASTEWATER RATES		
Commodity Charge (per 1,000 imperial gallons)		
For the first 100,000 imperial gallons per month	\$ 5.57	\$ 5.69
In excess of 100,000 imperial gallons per month	\$ 3.07	\$ 3.41
Service Charge (per month)		
5/8" meter	\$ 7.22	\$ 7.44
3/4" meter	\$ 11.04	\$ 11.37
1" meter	\$ 20.17	\$ 20.78
1 1/2" meter	\$ 35.84	\$ 36.92
2" meter	\$ 58.06	\$ 59.80
4" meter	\$ 241.91	\$ 249.17
6" meter	\$ 469.41	\$ 483.49
8" meter	\$ 745.41	\$ 767.77

SCHEDULE "1.3" PUBLIC WORKS – "1.3.3" WATER & WASTEWATER - CONTINUED

USER FEE OR CHARGE	2009 RATE	2010 RATE
SEWER CHARGES		
Connection fee (charged for all new construction) By-Law 4611-97		
Payment per unit - (Lump Sum per unit charge)	\$ 1,261.00	\$ 1,261.00
Residential only building with 1 or 2 units	\$ 810.00	\$ 810.00
Residential only building with 3 or more units	\$ 810.00	\$ 810.00
Commercial Units	\$ 450.00	\$ 450.00
Industrial Units by Roll Number - Lump Sum Charge		
4702.000.025.04600 - Annual Charge - \$54.69	\$ 517.52	\$ 517.52
4702.000.015.04900 - Annual Charge - \$12.89	\$ 121.96	\$ 121.96
4702.000.010.07500 - Annual Charge - \$227.11	\$ 2,149.19	\$ 2,149.19
4702.000.035.00100 - Annual Charge - \$351.81	\$ 3,329.27	\$ 3,329.27
4702.000.030.16000 - Annual Charge - \$179.74	\$ 1,700.89	\$ 1,700.89
4702.000.065.10400 - Annual Charge - \$351.81	\$ 3,329.27	\$ 3,329.27
4702.000.055.16600 - Annual Charge - \$165.11	\$ 1,562.45	\$ 1,562.45
4702.000.070.01300 - Annual Charge - \$210.39	\$ 1,990.96	\$ 1,990.96
4702.000.015.00102 - Annual Charge - \$830.75	\$ 7,861.69	\$ 7,861.69
4702.000.060.19200 - Annual Charge - \$2,372.09	\$ 22,447.83	\$ 22,447.83
4702.000.030.15300 - Annual Charge - \$2,711.35	\$ 25,658.43	\$ 25,658.43
4702.000.055.09300 - Annual Charge - \$530.85	\$ 5,023.57	\$ 5,023.57
4702.000.035.00100 - Annual Charge - \$776.76	\$ 7,350.76	\$ 7,350.76
4702.000.040.11602 - Annual Charge - \$1,9548.52	\$ 18,439.53	\$ 18,439.53
4702.000.015.00600 - Annual Charge - \$1,305.87	\$ 12,357.85	\$ 12,357.85
4702.000.015.00235 - Annual Charge - \$374.80	\$ 3,546.82	\$ 3,546.82
4702.000.070.01100 - Annual Charge - \$8,671.17	\$ 82,058.21	\$ 82,058.21
4702.000.015.00215 - Annual Charge - \$122.26	\$ 1,157.00	\$ 1,157.00
4702.000.015.00300 - Annual Charge - \$7,792.70	\$ 73,744.93	\$ 73,744.93
4702.000.070.01000 - Annual Charge - \$766.31	\$ 7,251.87	\$ 7,251.87
4702.000.040.07700 - Annual Charge - \$29,873.19	\$ 282,700.00	\$ 282,700.00

* Note: All sewer charges (connection fees) are billed on the interim and final tax bills unless the lump sum has been paid in full.

**New Commercial and Industrial units as defined by By-Law#4611-97 that will have an annual water consumption greater than 150,000 Gallons will be charged a sewer rate based on a pro-rata portion that the estimated water consumption would be to the total water consumption used for the calculation of the industrial unit charges.

SCHEDULE "1.3" PUBLIC WORKS – "1.3.4" CEMETERIES

USER FEE OR CHARGE	2009 RATE	2010 RATE
1.3.4 CEMETERIES		
Sale of Plots (includes Care and Maintenance)		
Residents		
1 Grave Plot	\$ 484.00	\$ 513.00
Cremation Plot	\$ 218.00	\$ 231.00
Non-Residents		
1 Grave Plot	\$ 578.00	\$ 613.00
Cremation Plot	\$ 242.00	\$ 257.00
Additional Charges		
Transfer of Rights	\$ 61.00	\$ 65.00
Vaults or Outer Shells	\$ 116.00	\$ 123.00
Weekend/Holidays	\$ 204.00	\$ 216.00
Winter Storage	\$ 462.00	\$ 490.00
Double Depth (where possible)	\$ 165.00	\$ 175.00
Disinterment		
Disinterment and reburial in same location	\$ 850.00	\$ 901.00
Disinterment and reburial in another location in the same cemetery	\$ 850.00	\$ 1,113.00
Disinterment and reburial in another Arnprior Municipal Cemetery	\$ 850.00	\$ 1,325.00
Disinterment and removal from Arnprior Cemetery	\$ 850.00	\$ 901.00
Monument Care & Maintenance		
Flat Marker under/or 439.42 sq. cm (173 sq. in.)	\$ -	\$ -
Flat Marker over 439.42 sq. cm. (173 sq. in.)	\$ 50.00	\$ 50.00
Upright Marker up to 1.22 meters (4 ft) in height or less	\$ 100.00	\$ 100.00
Upright Marker over 1.22 meters (4 ft) in height or more	\$ 200.00	\$ 200.00

SCHEDULE "1.3" PUBLIC WORKS – "1.3.4" CEMETERIES - CONTINUED

USER FEE OR CHARGE	2009 RATE	2010 RATE
Internment Charges - SUMMER (April 1 to October 31)		
Residents		
Earth Burial Adult (12+ years)	\$ 380.00	\$ 403.00
Earth Burial Child (1 to 12 years)	\$ 286.00	\$ 303.00
Earth Burial Infant (0 to 1 year)	\$ 248.00	\$ 263.00
Cremated Remains	\$ 193.00	\$ 205.00
Non-Residents		
Earth Burial Adult (12+ years)	\$ 484.00	\$ 513.00
Earth Burial Child (1 to 12 years)	\$ 363.00	\$ 385.00
Earth Burial Infant (0 to 1 year)	\$ 314.00	\$ 333.00
Cremated Remains	\$ 220.00	\$ 233.00
Internment Charges - WINTER (November 1 to March 31)		
Residents		
Earth Burial Adult (12+ years)	\$ 490.00	\$ 519.00
Earth Burial Child (1 to 12 years)	\$ 396.00	\$ 420.00
Earth Burial Infant (0 to 1 year)	\$ 358.00	\$ 379.00
Cremated Remains	\$ 303.00	\$ 321.00
Non-Residents		
Earth Burial Adult (12+ years)	\$ 594.00	\$ 630.00
Earth Burial Child (1 to 12 years)	\$ 473.00	\$ 501.00
Earth Burial Infant (0 to 1 year)	\$ 423.00	\$ 448.00
Cremated Remains	\$ 330.00	\$ 350.00

SCHEDULE "1.3" PUBLIC WORKS – "1.3.5" EQUIPMENT CHARGES

USER FEE OR CHARGE		2009 RATE	2010 RATE
	EQUIPMENT		
1	Olympia Ice Machine (1983)	\$ 0.00	\$ 0.00
2	Olympia Ice Machine (1993)	\$ 0.00	\$ 0.00
3	Chev ½ Ton (2000)	\$ 21.25	\$ 21.25
4	Chev ½ Ton (2008)	\$ 21.25	\$ 21.25
5	GMC ½ Ton (2004)	\$ 21.25	\$ 21.25
6	International 5 Ton (2002)	\$ 17.40	\$ 44.85
7	Dodge Van (2003)	\$ 17.40	\$ 21.25
8	Chev 1 Ton – Cemetery (1987)	\$ 19.65	\$ 24.10
9	Chev ½ Ton (1999)	\$ 44.85	\$ 21.25
10	Chev Uplander (2009)	\$ 21.25	\$ 21.25
11	Gallion Grader (1974)	\$ 17.70	\$ 38.00
13	Ford Tractor/Loader (1979)	\$ 17.50	\$ 21.70
14	GMC 3 Ton WPCC (1999)	\$	\$ 44.85
17	Fermec Tractor/Loader (2000)	\$ 21.70	\$ 21.70
18	Johnston Vacu-Sweep (1984)	\$ 35.80	\$ 35.80
19	Meteor – Snow Blower	\$ 11.20	\$ 20.00
20	Sicard – Snow Blower (x2)	\$ 30.70	\$ 30.70
23	Sidewalk Sander	\$ 9.80	\$ 28.30
24	Ford Mower (1990)	\$	\$ 16.00
25	Komatsu Pay Loader (2006)	\$ 25.50	\$ 32.00
26	Steamer	\$ 19.80	\$ 19.80
28	B & H Thawing Machine	\$ 1.30	\$ 19.10
30	Caterpillar Backhoe (2007)	\$ 30.00	\$ 34.00
31	Stihl Chainsaw (1997)	\$ 1.80	\$ 6.80
33	Turf Cutting Mower	\$	\$ 14.00
34	Stihl Concrete Saw – 400	\$ 9.00	\$ 9.00
35	Stihl Chainsaw – 26	\$ 1.80	\$ 6.80
37	Stihl Chainsaw – 36	\$ 1.80	\$ 6.80
39	Honda Gas Powered Water Pump – 2400	\$ 5.60	\$ 6.30
40	Cement Mixer	\$	\$ 6.30
41	Equipment Trailer	\$ 7.50	\$ 7.50
45	Teledyne – Hammer/Breaker (for #30)	\$ 13.90	\$ 13.90
46	Vibra Plate Packer (Wacker)	\$ 8.40	\$ 13.90

SCHEDULE "1.3" PUBLIC WORKS – "1.3.5" EQUIPMENT CHARGES – CONTINUED

	USER FEE OR CHARGE	2009 RATE	2010 RATE
47	Min Con II – Asphalt Cutter	\$ 12.80	\$ 12.80
50	Denver – Diesel Powered Air Compressor	\$ 13.00	\$ 16.00
53	Honda – Gas Powered Water Pump	\$ 5.60	\$ 6.30
54	Gas Powered Water Pump	\$ 5.60	\$ 6.30
55	Electric Water Pump	\$ 2.00	\$ 6.30
56	Oxygen/Acetylene Machine	\$ 17.30	\$ 17.30
57	Wacker Bomag – Plate Compactor – RT50	\$ 8.40	\$ 8.40
59	Hobart – Welder	\$ 5.10	\$ 6.30
61	Tarmac – Asphalt Breaker	\$ 10.90	\$ 19.00
62	Miller – Welder	\$ 3.10	\$ 6.30
63	Honda – Portable Generator – 5000	\$ 4.30	\$ 6.30
64	Dynapac – Pavemaster Dynapac Roller	\$ 46.40	\$ 21.70
65	Stihl – Weed Trimmer – FS885	\$ 1.60	\$ 6.30
66	Stihl – Weed Trimmer – FS85	\$ 1.60	\$ 6.30
67	Stihl – Weed Trimmer – FS110	\$ 1.60	\$ 6.30
68	Stihl – Hedge Pruner – SF 110		\$ 6.30
69	Stihl – Leaf Blower – BR320L		\$ 6.30
73	MIG – Welder	\$ 3.10	\$ 6.30
74	Magikist – Thawer		\$ 6.30
75	Camera – RD400LTCX		\$ 40.00
76	Sewer Cleaner – Riggid Kollman – KJ1750		\$ 6.30
77	International – 5 Ton (1995)	\$ 62.50	\$ 44.85
78	International – 5 Ton (2009)	\$ 44.85	\$ 44.85
79	Kubota – Mower – 2400		\$ 14.00
80	Kubota – Mower – 3060		\$ 14.00
81	Kubota – Mower – 3060 (2007)		\$ 14.00
82	Onan – Diesel Generator (for Shop)		\$ 6.30
85	Craig – Plow & Harness (for #15) (2006)		\$ 15.00
87	Plow & Harness	\$ 12.40	\$ 15.00
88	Plow & Harness	\$ 12.40	\$ 15.00
97	Sander	\$ 19.10	\$ 19.10
98	Sander	\$ 19.10	\$ 19.10

SCHEDULE "1.3" PUBLIC WORKS – "1.3.5" EQUIPMENT CHARGES - CONTINUED

USER FEE OR CHARGE		2009 RATE	2010 RATE
99	Troy-Built – Push Mower – T 107 (2006)	\$	6.30
100	Troy-Built – Push Mower – T 107 (2006)	\$	6.30
121	Gruman – Cube Van – 3500 (1998)	\$	24.10
P&R 1	Ford – Tractor – 1320 (1994)	\$	21.70
P&R 2	Ford – Tractor – TC-29 (2001)	\$	21.70
P&R 3	Ford – Tractor – TC 33 (2002)	\$	21.70
CEM12	Ford – Tractor/Loader (2001)	\$	17.30
WW 24	Hand Snow Blower	\$	9.80

SCHEDULE "1.4" RECREATION – "1.4.1" ARENA

USER FEE OR CHARGE	2009 RATE	2010 RATE
1.4 RECREATION – ALL FEES TO BE EFFECTIVE APRIL 1ST OF EACH YEAR		
1.4.1 ARENA		
Seasonal Contract & Casual Rental Hourly Ice Rates		
Winter Prime Time & all Summer Ice		
In town Adults	\$ 141.99	\$ 146.25
In town Minors	\$ 106.50	\$ 109.70
Out of town	\$ 191.70	\$ 197.45
Winter Non-Prime Time		
In town Adults	\$ 120.69	\$ 124.31
In town Minors	\$ 90.53	\$ 93.25
Out of Town	\$ 162.95	\$ 167.84
Tournament Rates - Daily Ice/Slab/Hall Rates		
Ice (12 hour rental)		
Adults	\$ 1,419.87	\$ 1,462.47
Minors	\$ 1,065.03	\$ 1,096.98
Out of Town	\$ 1,916.97	\$ 1,974.48
Slab (12 hour rental)		
Adults & Minors	\$ 1,058.19	\$ 1,089.94
Hall if booked in conjunction with arena tournament (one set up included) (7:00 pm to 1:30 am)	\$ 542.21	\$ 558.48
Summer Tournaments/Schools (For a period of 5 days or more)		
Hourly (12 hour/daily rental ice)	\$ 105.63	\$ 108.80
Slab (12 hour/day rental)	\$ 553.73	\$ 570.34
Daily Community Hall (Non-licensed)	\$ 369.32	\$ 380.40
Slab Rental		
Hourly (no set-up) - Community Groups or Leagues	\$ 52.96	\$ 54.55
Dance/Bingo/Trade Fair/Commercial Event etc. (no set up) - Up to 400 people	\$ 1,005.85	\$ 1,036.03
Dance/Bingo/Trade Fair/Commercial Event etc. (no set up) - Over 400 people	\$ 1,202.30	\$ 1,238.37
Set-up/Tear-down (daily rate)	\$ 530.60	\$ 546.52
Hydro - Fees & Set-up	\$ 530.60	\$ 546.52
Electrical Fees		
Inside panel per event	\$ 503.35	\$ 518.45
Outside panel per event	\$ 838.93	\$ 864.10

SCHEDULE "1.4" RECREATION – "1.4.1" ARENA – CONTINUED

USER FEE OR CHARGE	2009 RATE	2010 RATE
Public Skating & Shinny Hockey		
Public Skating		
Adult 16 - 60 yrs	\$ 2.50	\$ 2.50
Child 0 - 16 yrs	\$ 2.25	\$ 2.25
Seniors 60+ yrs	\$ 2.25	\$ 2.25
Public Skating Pass (yearly)		
Child 16 & under	\$ 75.00	\$ 77.25
Adult	\$ 100.00	\$ 103.00
Family	\$ 250.00	\$ 257.50
Senior	\$ 75.00	\$ 77.25
Shinny Hockey (hourly)	\$ 5.00	\$ 5.00
Jr. Shinny Hockey (hourly)	\$ 4.00	\$ 4.00
MEMBERSHIPS		
SHINNY HOCKEY		
3 month	\$ 192.35	\$ 198.12
6 month	\$ 337.52	\$ 347.65
1 year	\$ 577.12	\$ 594.43
Punch card (10 visits)	\$ 51.12	\$ 52.65

SCHEDULE "1.4" RECREATION – "1.4.2" POOL

USER FEE OR CHARGE	2009 RATE	2010 RATE
1.4.2 POOL		
Public Swim		
Under 2 yrs	\$ 1.00	\$ 1.00
Children 16 - yrs	\$ 2.50	\$ 2.50
16+ yrs	\$ 2.75	\$ 2.75
Senior 60+	\$ 2.25	\$ 2.25
Recreational Swim Rental - Hourly Rates		
Basic Fee (Staff Extra)		
In Town	\$ 76.76	\$ 79.06
Out of Town	\$ 99.78	\$ 102.77
Staff Fee (per Life Guard)	\$ 27.94	\$ 28.78
Club rentals - Hourly		
Bluefish Swim Club	\$ 64.93	\$ 66.88
Instructional Swim Rental		
Basic Fee (staff extra)		
In Town	\$ 162.84	\$ 167.73
Out of Town	\$ 181.94	\$ 187.40
Staff Fee (Ratio 1:10 Maximum)	\$ 33.06	\$ 34.05
School Rentals (Hourly)		
Basic Fee (includes 1 staff)		
	\$ 91.99	\$ 94.75
Staff Fee (Ratio 1:10 Maximum)		
	\$ 27.94	\$ 28.78

SCHEDULE "1.4" RECREATION – "1.4.2" POOL - CONTINUED

USER FEE OR CHARGE	2009 RATE	2010 RATE
Children's Lessons		
Aqua tots		
In Town	\$ 93.49	\$ 96.29
Out of Town	\$ 126.21	\$ 130.00
Levels 1 - 10		
In Town	\$ 93.49	\$ 96.29
Out of Town	\$ 126.21	\$ 130.00
Small Group Lessons		
In Town	\$ 124.17	\$ 127.90
Out of Town	\$ 167.63	\$ 172.66
Semi-Private Lessons		
In Town	\$ 149.59	\$ 154.08
Out of Town	\$ 201.95	\$ 208.01
Individual Private Lessons		
In Town	\$ 180.04	\$ 185.44
Out of Town	\$ 243.06	\$ 250.35
Adult Lessons		
In Town	\$ 99.54	\$ 102.53
Out of Town	\$ 134.38	\$ 138.41
Aqua fit		
In Town	\$ 99.54	\$ 102.53
Out of Town	\$ 134.38	\$ 138.41
Aqua fit punch card	\$ 58.77	\$ 60.53

SCHEDULE "1.4" RECREATION – "1.4.2" POOL - CONTINUED

USER FEE OR CHARGE	2009 RATE	2010 RATE
MEMBERSHIPS		
FAMILY MASTER		
ONE MONTH - TRIAL		
In Town	N/A	N/A
Out of Town	N/A	N/A
3 MONTHS		
In Town	\$ 356.87	\$ 367.58
Out of Town	\$ 481.76	\$ 496.21
6 MONTHS		
In Town	\$ 510.46	\$ 525.77
Out of Town	\$ 689.12	\$ 709.79
ONE YEAR		
In Town	\$ 777.71	\$ 801.04
Out of Town	\$ 1,045.77	\$ 1,077.14
SINGLE MASTER		
ONE MONTH - TRIAL		
In Town	N/A	N/A
Out of Town	N/A	N/A
3 MONTHS		
In Town	\$ 176.94	\$ 182.25
Out of Town	\$ 238.93	\$ 246.10
6 MONTHS		
In Town	\$ 261.89	\$ 269.75
Out of Town	\$ 353.54	\$ 364.15
ONE YEAR		
In Town	\$ 392.57	\$ 404.35
Out of Town	\$ 529.99	\$ 545.89

SCHEDULE "1.4" RECREATION – "1.4.2" POOL - CONTINUED

USER FEE OR CHARGE	2009 RATE	2010 RATE
PUBLIC SWIM, FAMILY		
ONE MONTH - TRIAL		
In Town	\$ 91.04	\$ 93.77
Out of Town	\$ 122.89	\$ 126.58
3 MONTHS		
In Town	\$ 209.59	\$ 215.88
Out of Town	\$ 282.96	\$ 291.45
6 MONTHS		
In Town	\$ 312.68	\$ 322.06
Out of Town	\$ 422.14	\$ 434.80
ONE YEAR		
In Town	\$ 463.54	\$ 477.45
Out of Town	\$ 625.77	\$ 644.54
PUBLIC SWIM, ADULT		
ONE MONTH - TRIAL		
In Town	\$ 45.09	\$ 46.44
Out of Town	\$ 60.88	\$ 62.71
3 MONTHS		
In Town	\$ 109.25	\$ 112.53
Out of Town	\$ 147.47	\$ 151.89
6 MONTHS		
In Town	\$ 162.56	\$ 167.44
Out of Town	\$ 219.45	\$ 226.03
ONE YEAR		
In Town	\$ 242.32	\$ 249.59
Out of Town	\$ 327.14	\$ 336.95

SCHEDULE "1.4" RECREATION – "1.4.2" POOL – CONTINUED

USER FEE OR CHARGE	2009 RATE	2010 RATE
PUBLIC SWIM, CHILD		
ONE MONTH - TRIAL		
In Town	\$ 38.95	\$ 40.12
Out of Town	\$ 52.58	\$ 54.16
3 MONTHS		
In Town	\$ 94.31	\$ 97.14
Out of Town	\$ 127.30	\$ 131.12
6 MONTHS		
In Town	\$ 138.64	\$ 142.80
Out of Town	\$ 187.15	\$ 192.76
ONE YEAR		
In Town	\$ 198.95	\$ 204.92
Out of Town	\$ 268.59	\$ 276.65
PUBLIC SWIM, SENIOR		
ONE MONTH - TRIAL		
In Town	\$ 25.71	\$ 26.48
Out of Town	\$ 34.38	\$ 35.41
3 MONTHS		
In Town	\$ 62.15	\$ 64.01
Out of Town	\$ 83.10	\$ 85.59
6 MONTHS		
In Town	\$ 89.48	\$ 92.16
Out of Town	\$ 119.63	\$ 123.22
ONE YEAR		
In Town	\$ 130.99	\$ 134.92
Out of Town	\$ 175.15	\$ 180.40
GREYFISH SWIM CLUB - Seasonal Rates - Please Call		

SCHEDULE "1.4" RECREATION – "1.4.3" COMMUNITY HALL

USER FEE OR CHARGE	2009 RATE	2010 RATE
1.4.3 COMMUNITY HALL		
Hourly rates - Daily		
(no set-up/bar, teen dance)	\$ 52.96	\$ 54.55
Overtime set-up and Bar Charges		
Bar Charge - Sunday to Thursday	\$ 91.54	\$ 94.29
Set-up charge - Sunday to Thursday	\$ 88.89	\$ 91.56
Overtime, after 1:30 am - Every Day	\$ 48.99	\$ 50.46
Dance/Banquet		
Service Club - 7:00 am to lease extending past 6:00 pm	\$ 906.23	\$ 933.42
Nick Smith Center runs bar	\$ 275.04	\$ 283.29
Permit	\$ 112.60	\$ 115.98
Community Groups	No charge	
Tournament Rentals	See "Arena Rates"	
Rental damage deposit (Daily)	\$ 130.00	\$ 133.90

SCHEDULE "1.4" RECREATION – "1.4.4" FITNESS CENTRE

USER FEE OR CHARGE	2009 RATE	2010 RATE
1.4.4 FITNESS CENTRE		
Memberships - Fitness Center only		
Adult (18+)		
3 months	\$ 88.24	\$ 90.89
6 months	\$ 138.09	\$ 142.23
1 year	\$ 227.60	\$ 234.43
Youth (14 - 17)		
3 months	\$ 78.52	\$ 80.88
6 months	\$ 127.12	\$ 130.93
1 year	\$ 218.31	\$ 224.86
Memberships - Fitness Center and Public Swim Combined		
Adult (18+)		
3 months	\$ 183.72	\$ 189.23
6 months	\$ 282.63	\$ 291.11
1 year	\$ 436.05	\$ 449.13
Youth (14 - 17)		
3 months	\$ 119.34	\$ 122.92
6 months	\$ 174.38	\$ 179.61
1 year	\$ 282.67	\$ 291.15
Orientation Program	\$ 35.00	\$ 36.05

SCHEDULE "1.4.5" RECREATION – "1.4.5" PARKS

USER FEE OR CHARGE	2009 RATE	2010 RATE
1.4.5 PARKS		
Robert Simpson Park		
Use of Gazebo Only	\$ 79.24	\$ 81.62
Use of Gazebo including chairs, tables, sound system, set-up/tear-down	\$ 374.85	\$ 386.10
Licensed Event (including use of gazebo, chairs, tables, sound system, set-up/tear-down)	\$ 792.56	\$ 816.34
Ball Diamonds		
League Schedules (with/without lights)		
Adults	\$ 42.42	\$ 43.69
Minor Leagues	\$ 18.52	\$ 20.37
Tournaments (per day and per diamond)		
Adults	\$ 339.50	\$ 349.69
Minor	\$ 185.22	\$ 203.74
Out of Town (per game)	\$ 57.27	\$ 58.99

SCHEDULE "1.5" MUSEUM

USER FEE OR CHARGE	2009 RATE	2010 RATE
1.5 MUSEUM		
Entrance Fee	\$ 3.00	\$ 3.00
Family	\$ 8.00	\$ 8.00
Seniors & Students	\$ 1.50	\$ 1.50
Photocopy of archived picture or document	\$ 20.00	\$ 20.00

SCHEDULE "1.6" LIBRARY

USER FEE OR CHARGE	2009 RATE	2010 RATE
1.6 LIBRARY		
MEMBERSHIP - Annual		
Residents of Arnprior, McNab - Braeside & Lanark Highlands		free of charge
Non-Residents	\$ 47.00	\$ 55.00
Replacement Library Card	\$ 5.00	\$ 5.00
LATE FEES - Per day		
Adult Materials – maximum \$25.00 per card	\$ 0.20	\$ 0.20
Children's Books – maximum \$10.00 per card	\$ 0.15	\$ 0.15
Music CD's	\$ 0.25	\$ 0.25
Videos	\$ 1.00	\$ 1.00
DVD's	\$ 1.00	\$ 1.25