



NUISANCE OUTDOOR BURNING COMPLAINT FORM

PART "A"

COMPLAINANT DETAIL

Complainant Name:

Complainant Address:

City:

Prov:

Postal Code:

Contact Numbers: (Home/ Work/ Cellular) - indicate

Complainant Status to Address Above:

Property Owner Tenant of Property

Other: _____

PART "B"

NATURE OF PROBLEM (FLAMES, SPARKS, SMOKE)

Problem Reported:

Address of Occurrence:

Individual(s) involved:

Occurrence Date:

Occurrence Time(s):

Other Notification:

Property Owner, OPP, Min. of Environment, Other:

PART "C"

PROBLEM PROPERTY - OWNERS DETAIL (IF KNOWN)

Name(s) of Owner(s):

Address of Owners:

Contact #'s: Home/Work/ Cellular)

**PART "D" –
(OFFICE USE ONLY)**

FIRE OFFICIALS NOTES

Date Received:

Fire Official:



Instructions for filing an outdoor burning complaint:

If you have concerns or have been aggrieved by outdoor burning within the town of Arnprior boundaries, you can complete the "*Nuisance Outdoor Burning Complaint Form*" and send it to the Arnprior Fire Department for review.

The information collected will be used for statistical or enforcement purposes, and the fire department will not freely release your personal information.

Parts "A", "B", and "C" must be completed by the complainant as fully as possible.

Part "A" is your detail. Your address and contact detail should the fire department need to obtain additional detail from you. Check the appropriate box indicating if you are the owner or renter of the property where you reside. Indicate a phone number where we could also contact you (provide time if necessary).

Part "B" is the detail you need to provide the fire department about the occurrence. For example, was there smoke from a fire pit, burning debris, or an outdoor appliance? Were you concerned with the possibility of fire spread, sparks damaging your property or another property, or with the smoke that the fire generated? Provide the civic address and exact location of the occurrence, and if possible, provide the individual(s) involved. Provide the date and time the occurrence took place. Indicate if the owner was contacted or if another agency was contacted or notified.

Part "C" is the owner's detail of the property where the occurrence took place. Please provide that detail to the best of your knowledge.

Part "D" is for fire department use only.

The completed form can be sent to the attention of the Arnprior Fire Chief by either the following options:

Option #1 – Mailed to:
Arnprior Fire Chief
67A Meehan Street
Arnprior, Ontario K7S 2B7

Option #2 – E-mailed to:
jokum@arnprior.ca

Option #3 – Faxed to:
Arnprior Fire Department
613-623-8026