



## **BUILDING PERMIT - APPROVAL PROCESS**

Submit Building & Plumbing Application  
Two sets of drawings & specifications

Additions, interior & exterior alterations to a building. All buildings greater than 100 sq. ft., pools, solid fuel appliances.

Construct a new single family residence, new commercial or industrial building or additions to either commercial or industrial building.

Grading Approval

Zoning Approval  
Review for Ontario Building Code Compliance

Fee Calculations

Issuance of Building Permit

Approximately Ten Working Days

Required Building Inspections  
(48 hour notification)

Footings - Foundation - Sewer Lateral  
Underground Plumbing - Framing/Plumbing Rough-In  
Insulation - Vapour Barrier  
Interior, Exterior Plumbing Final  
Issuance of Occupancy Permit

## **WHEN ARE BUILDING PERMITS REQUIRED?**

It is the owner's responsibility to obtain the building permit and to ensure that the permit is posted on site.

### **TO CONSTRUCT**

A single residence  
A building greater than 10 square meters  
Carport or garage and any addition to a deck or building  
A deck or roof over deck  
Foundations

### **TO INSTALL**

A wood stove or fire place  
An aboveground or inground swimming pool, public pools

### **TO ALTER**

Crawl space into full basement  
Interior partitioning/structural work  
Exterior brick veneer  
Enlarge window/door opening sizes in exterior walls  
Roof Construction  
Substantially change the use and occupancy of a building

### **TO REPAIR**

Interior structural, joist, beams, walls, columns and trusses  
Fire damage  
Foundation  
Raise and level a structural frame

THIS LIST CANNOT POSSIBLY CONTAIN EVERY SITUATION WHERE A BUILDING PERMIT IS REQUIRED. PLEASE CALL BEFORE YOU COMMENCE WORK.

### **BUILDING PERMITS ARE NOT REQUIRED FOR:**

Painting  
Minor non-structural work  
Replacement of doors/windows  
Install shingles  
Replace siding (except masonry veneer)  
Landscaping (excluding alterations to existing grades), driveways  
Replace kitchen cabinets  
Replace fascia/soffit  
Upgrading insulation

### **WHEN YOU START PLANNING YOUR PROJECT, ENSURE YOU:**

Check with the Building Department and enquire if there are any special conditions which may apply to your project (i.e. easements, zoning, minor variance, consents).

## HOW LONG DOES IT TAKE TO OBTAIN A BUILDING PERMIT

<u>Processing Time</u>	<u>Type of Work</u>
Approximately 10 working days	Construction of a new single family residence
Approximately 5 working days	Additions, alterations and construction of detached buildings, serving a single residence

The length of time to obtain a building permit may vary depending on the completeness of plans and other required information submitted.

Under the Ontario Building Code Act, you are required to:

1. POST the Building Permit Card in a conspicuous location for the duration of construction.
2. Keep the Town of Arnprior **REVIEWED** set of construction drawings on site.
3. Obtain approval of **EACH required** inspection before proceeding further. Failure to do so may result in the Chief Building Official issuing an order requiring you to uncover the work so the inspection can be carried out.

### INSPECTIONS

#### BUILDING INSPECTIONS ARE REQUIRED:

Prior to pouring footings; foundation prior to backfilling.  
Underground plumbing, sewer lateral.  
Framing/plumbing rough-in, plumbing tests.  
Insulation - Vapour barrier.  
Final (Interior and exterior).

\* Other inspections are required for specific construction such as Woodstoves and Fireplaces (see Woodburning Guide).

**You should call at least 48 hours in advance to request an inspection. Please call 613-623-4231 ext. 225 with the following information:**

**Owner's Name**  
**Address of Jobsite**  
**Building Permit Number**  
**Inspection Requested**

**N.B.**

An as-built survey plan prepared by an Ontario Land Surveyor and showing building(s) location may be required if a visual inspection cannot confirm that siting conforms to the Municipal Zoning By-law.

**OCCUPANCY PERMITS - New Construction Only**

Upon completion of all the required inspections, the Building Division will issue an Occupancy Permit (**FINAL APPROVAL**) to the Owner. Once this permit has been issued it is your notification, insofar as the inspector can determine, that the premises comply with the Ontario Building Code technical requirements concerning public safety and property protection.

**OTHER APPROVALS OR PERMITS THAT MAY BE REQUIRED:**

<b>Town of Arnprior:</b>	Plumbing Permit, Demolition/Moving Bldg., Rezoning, Minor Variance, Severance, Road Cut, Sewer and Water Connection Site Plan Agreement Fences or Other Obstruction Corner Lots, Septic Systems	613-623-4231 ext. 225
<b>Ministry of Transport Of Ontario</b>	Approval of construction adjacent to a Provincial Highway	613-745-6841
<b>County of Renfrew</b>	Approval of construction adjacent to a County Road	613-735-4353
<b>Electrical Safety Authority</b>	Electrical Permits	1-800-369-7535
<b>Consumers Gas</b>	Gas connection	1-800-267-3616
<b>Hydro One</b>	New Service & Connection	613-623-3147

**Fees that may apply to the proposed project:**

Building Permit Fee  
Plumbing Permit Fee  
Development Charges  
5% Cash in Lieu  
Performance Deposit  
Minor Variance Fees  
Land Severance Fees

**GUIDELINES FOR THE PREPARATION OF PLANS TO BE SUBMITTED FOR  
BUILDING PERMIT APPROVAL**

1. Plans submitted with an application for a Building Permit should include information as indicated in Table #1.
2. Plans to be drawn to scale and fully dimensioned.
3. Plans to be in ink or blueprint copy or photocopy (no pencil drawings).
4. Design and general review by Professional Engineer & Architect are required for structural elements beyond the scope of Part 9 of the Ontario Building Code.
5. Failure to provide all applicable information will result in a delay in processing your application.

### **FLOOR PLANS (DRAWN TO INDICATE):**

Use of Floor areas;  
Dimensions of floor areas;  
Locations of window/door openings & dimensions;  
Size of hallways and stairs;  
All plumbing fixtures;  
Outside dimensions;  
Size, spacing and direction of structural framing members;  
Locations of skylight openings and chimneys

### **ELEVATIONS (DRAWN TO INDICATE):**

Full view of front, rear & both sides of the exterior building faces;  
Finish details of exterior materials;  
Locations of door and windows;  
Railing and guard dimensions where required;  
Location of grade with respect to the exterior walls;  
Height of building.

### **CROSS SECTIONS (DRAWN TO INDICATE):**

A complete cut-away view through the building components, detailing (i.e.) roof construction, exterior and interior wall construction, floor construction, foundation wall construction, insulation, basement floor construction, stair dimensions, chimney and fireplace details, location of grade and any other construction details required.

### **FOUNDATION (DRAWN TO INDICATE) - PLAN VIEW**

Basement wall and size;  
Footing and size, including column footings;  
All outside dimensions;  
Beam sizes, spans and bearing points;  
Size of floor joists, direction, spacing and span;  
Column size and spacing;  
Use of floor area.

### **SITE PLAN (DRAWN TO INDICATE):**

Size and location of proposed building, including actual yard set backs from all property lines of existing building and accessory buildings;  
Property lines, size of site and locations of adjacent streets, driveways, easements and right-of-ways.

## **BUILDING DEPARTMENT**

<b>Minimum Permit Fee</b>	\$ 50.00
<b>Residential Building Permit</b> (Amended by-law 4943-01)	\$ 10.00 per \$ 1,000 of construction value
<b>Commercial/Industrial/Institutional</b>	\$ 9.00 per \$ 1,000 of construction value
<b>Demolition Permit</b>	\$ 50.00
<b>Plumbing Permit</b>	\$ 7.00 per fixture
<b>Partial Permit</b>	As per applicable full permit
<b>Solid Fuel Burning Appliance</b>	\$ 50.00
<b>Sign Permit</b>	\$ 50.00
<b>Private Swimming Pools</b>	\$ 50.00
<b>Service Lateral re Installation/Repair</b>	\$ 50.00



Town of Arnprior  
Plumbing Permit Application

105 Elgin Street West  
Arnprior ON K7S 0A8  
(613) 623-4231 ext. 225  
[jbenoit@arnprior.ca](mailto:jbenoit@arnprior.ca)

Applicant \_\_\_\_\_ Address \_\_\_\_\_ Phone # \_\_\_\_\_

Owner: \_\_\_\_\_ Address \_\_\_\_\_ Phone # \_\_\_\_\_

Plumber \_\_\_\_\_ Address \_\_\_\_\_ Phone # \_\_\_\_\_

Municipal Address \_\_\_\_\_

Lot # \_\_\_\_\_ Plan # \_\_\_\_\_ Between \_\_\_\_\_ and \_\_\_\_\_

Building Permit # \_\_\_\_\_

**PLEASE INDICATE NUMBER OF FIXTURES BELOW**

Toilet \_\_\_\_\_  
Bathroom Sink \_\_\_\_\_  
Bath Tubs \_\_\_\_\_  
Shower Stalls \_\_\_\_\_  
Kitchen Sinks \_\_\_\_\_ Single \_\_\_\_\_ Double \_\_\_\_\_ Triple \_\_\_\_\_  
Laundry Tubs \_\_\_\_\_  
Floor Drains \_\_\_\_\_  
Urinals \_\_\_\_\_  
Other \_\_\_\_\_

**Total Number of Fixtures** \_\_\_\_\_

Sanitary Sewer Size \_\_\_\_\_

Water Service Size \_\_\_\_\_

Sewer Lateral Installation/ Repair \_\_\_\_\_

**Permit Fee \$** \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Plumbing Inspector \_\_\_\_\_

# Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the Building Code Act.

For use by Principal Authority			
Application number:		Permit number (if different):	
Date received:		Roll number:	
Application submitted to: _____ (Name of municipality, upper-tier municipality, board of health or conservation authority)			
<b>A. Project information</b>			
Building number, street name		Unit number	Lot/con.
Municipality	Postal code	Plan number/other description	
Project value est. \$		Area of work (m <sup>2</sup> )	
<b>B. Purpose of application</b>			
<input type="checkbox"/> New construction <input type="checkbox"/> Addition to an existing building <input type="checkbox"/> Alteration/repair <input type="checkbox"/> Demolition Cond <input type="checkbox"/> Conditional Permit			
Proposed use of building		Current use of building	
Description of proposed work			
<b>C. Applicant</b> Applicant is: <input type="checkbox"/> Owner or <input type="checkbox"/> Authorized agent of owner			
Last name		First name	Corporation or partnership
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number (    )	Fax (    )	Cell number (    )	
<b>D. Owner (if different from applicant)</b>			
Last name		First name	Corporation or partnership
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number (    )	Fax (    )	Cell number (    )	

<b>E. Builder (optional)</b>				
Last name		First name	Corporation or partnership (if applicable)	
Street address			Unit number	Lot/con
Municipality		Postal code	Province	E-mail
Telephone number ( )		Fax ( )		Cell number ( )
<b>F. Tarion Warranty Corporation (Ontario New Home Warranty Program)</b>				
i. Is proposed construction for a new home as defined in the <i>Ontario New Home Warranties Plan Act</i> ? If no, go to section G.			<input type="checkbox"/> Yes	<input type="checkbox"/> No
ii. Is registration required under the <i>Ontario New Home Warranties Plan Act</i> ?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
iii. If yes to (ii) provide registration number(s): _____				
<b>G. Required Schedules</b>				
i) Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.				
ii) Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.				
<b>H. Completeness and compliance with applicable law</b>				
i) This application meets all the requirements of clauses 1.3.1.3 (5) (a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted). Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the <i>Building Code Act, 1992</i> , to be paid when the application is made.			<input type="checkbox"/> Yes	<input type="checkbox"/> No
ii) This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> .			<input type="checkbox"/> Yes	<input type="checkbox"/> No
iii) This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.			<input type="checkbox"/> Yes	<input type="checkbox"/> No
iv) The proposed building, construction or demolition will not contravene any applicable law.			<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>I. Declaration of applicant</b>				
I _____ declare that:				
(print name)				
1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.				
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.				
_____		_____		
Date		Signature of applicant		

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor, Toronto, M5G 2E5 (416) 585-6666.

## Schedule 1: Designer Information

Use one form for each individual who reviews and takes responsibility for design activities with respect to the project.

<b>A. Project Information</b>			
Building number, street name		Unit no.	Lot/con.
Municipality	Postal code	Plan number/ other description	
<b>B. Individual who reviews and takes responsibility for design activities</b>			
Name		Firm	
Street address		Unit no.	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )	Fax number ( )	Cell number ( )	
<b>C. Design activities undertaken by individual identified in Section B. [Building Code Table 3.5.2.1. of Division C]</b>			
<input type="checkbox"/> House	<input type="checkbox"/> HVAC – House	<input type="checkbox"/> Building Structural	
<input type="checkbox"/> Small Buildings	<input type="checkbox"/> Building Services	<input type="checkbox"/> Plumbing – House	
<input type="checkbox"/> Large Buildings	<input type="checkbox"/> Detection, Lighting and Power	<input type="checkbox"/> Plumbing – All Buildings	
<input type="checkbox"/> Complex Buildings	<input type="checkbox"/> Fire Protection	<input type="checkbox"/> On-site Sewage Systems	
Description of designer's work			
<b>D. Declaration of Designer</b>			
I _____ declare that (choose one as appropriate):			
(print name)			
<input type="checkbox"/> I review and take responsibility for the design work on behalf of a firm registered under subsection 3.2.4 of Division C, of the Building Code. I am qualified, and the firm is registered, in the appropriate classes/categories. Individual BCIN: _____ Firm BCIN: _____			
<input type="checkbox"/> I review and take responsibility for the design and am qualified in the appropriate category as an "other designer" under subsection 3.2.5. of Division C. of the Building Code. Individual BCIN: _____ Basis for exemption from registration: _____			
<input type="checkbox"/> The design work is exempt from the registration and qualification requirements of the Building Code. Basis for exemption from registration and qualification: _____			
I certify that:			
1. The information contained in this schedule is true to the best of my knowledge.			
2. I have submitted this application with the knowledge and consent of the firm.			
_____		_____	
Date		Signature of Designer	

**NOTE:**

1. For the purposes of this form, "individual" means the "person" referred to in Clause 3.2.4.7(1) d) of Division C, Article 3.2.5.1. of Division C, and all other persons who are exempt from qualification under Subsections 3.2.4. and 3.2.5. of Division C.
2. Schedule 1 is not required to be completed by a holder of a license, temporary license, or a certificate of authorization, issued by the Ontario Association of Architects. Schedule 1 is also not required to be completed by a holder of a license to practise, a limited license to practise, or a certificate of authorization, issued by the Association of Professional Engineers of Ontario.

# Energy Efficiency Design Summary

(Part 9 Residential)

This form to be completed & signed by the person who reviews and takes responsibility for the energy efficiency design of the project  
Information on completing this form is contained on the reverse

For use by Principal Authority	
Application No:	Model/Certification Number

### A. Project Information

Building number, street name	Unit number	Lot/Con
Municipality	Postal code	Reg. Plan number / other description

### B. Compliance Option

<input type="checkbox"/> <i>SB-12 Prescriptive</i> [SB-12 - 2.1.1.]	Table:	Package:
<input type="checkbox"/> <i>SB-12 Performance</i> * [SB-12 - 2.1.2.]	* Attach energy performance calculations using an approved software	
<input type="checkbox"/> <i>Energy Star</i> ®* [SB-12 - 2.1.3.]	* Attach BOP form. House must be labeled on completion by Energy Star	
<input type="checkbox"/> <i>EnerGuide 80</i> ®*	* House must be evaluated by NRCan advisor and meet a rating of 80	

### C. Project Design Conditions

<b>Climatic Zone (SB-1):</b>	<b>Heating Equipment Efficiency</b>	<b>Space Heating Fuel Source</b>	
<input type="checkbox"/> Zone 1 (< 5000 degree days)	<input type="checkbox"/> ≥ 90% AFUE	<input type="checkbox"/> Gas	<input type="checkbox"/> Propane
<input type="checkbox"/> Zone 2 (≥ 5000 degree days)	<input type="checkbox"/> ≥ 78% < 90% AFUE	<input type="checkbox"/> Oil	<input type="checkbox"/> Electric
		<input type="checkbox"/> Solid Fuel	<input type="checkbox"/> Earth Energy
<b>Windows+Skylights+Glass Doors</b>		<b>Other Building Conditions</b>	
Gross Wall Area = _____ m <sup>2</sup>	% Windows+ _____ %	<input type="checkbox"/> ICF Basement	<input type="checkbox"/> Walkout Basement
Gross Window+ Area = _____ m <sup>2</sup>		<input type="checkbox"/> Log/Post&Beam	<input type="checkbox"/> Slab-on-ground

### D. Building Specifications

Building Component	RSI / R values	Building Component	Efficiency Ratings
<b>Thermal Insulation</b>		<b>Windows &amp; Doors<sup>1</sup></b>	
Ceiling with Attic Space		Windows/Sliding Glass Doors	
Ceiling without Attic Space		Skylights	
Exposed Floor		<b>Mechanicals</b>	
Walls Above Grade		Space Heating Equip. <sup>2</sup>	
Basement Walls		HRV Efficiency (%)	
Slab (all >600mm below grade)		DHW Heater (EF)	
Slab (edge only ≤600mm below grade)		NOTES 1. Provide U-Value in W/m2.K, or ER rating 2. Provide AFUE or indicate if condensing type combined system used	
Slab (all ≤600mm below grade, or heated)			

### E. Performance Design Verification [complete applicable sections if SB-12 Performance, Energy Star or EnerGuide80 options used]

**SB-12 Performance:**  
 The annual energy consumption using Subsection 2.1.1. SB-12 Package \_\_\_\_\_ is \_\_\_\_\_ Gj (1 Gj =1000Mj)  
 The annual energy consumption of this house as designed is \_\_\_\_\_ Gj  
 The software used to simulate the annual energy use of the building is: \_\_\_\_\_  
 The building is being designed using an air leakage of \_\_\_\_\_ air changes per hour @50Pa.

**Energy Star:** BOP form attached. The house will be labeled on completion by:

**Energy Star and EnerGuide80:**  
 Evaluator/Advisor/Rater Name: \_\_\_\_\_ Evaluator/Advisor/Rater Licence #: \_\_\_\_\_

### F. Declaration [by the person who reviews and takes responsibility for the energy efficiency design]

I certify that I have reviewed the design documents submitted with the permit application, that the information contained on this form is consistent with the design documents, and that information used in any annual energy use calculations, if applicable, is a true representation of the design documents.

Name	Signature	Date:

## Guide to the Energy Efficiency Design Summary Form

The *Energy Efficiency Design Summary* form summarizes the compliance path used by a house designer to comply with energy efficiency requirements of the Ontario Building Code. This form is completed by the person responsible for the energy efficiency design of the project, and must be submitted with the building permit application. The information on this form MUST reflect the drawings and specifications being submitted, or the building permit will be refused. Refer to Supplementary Standard SB-12 for details about building code compliance requirements. Further information about energy efficiency requirements for new buildings is available from the provincial building code website at [www.mah.gov.on.ca](http://www.mah.gov.on.ca), or the municipal building department.

Beginning January 1, 2012, a house designer must use one of four energy efficiency compliance options in the building code:

1. Comply with the SB-12 Prescriptive design tables,
2. Use the SB-12 Performance compliance method, and model the design against the prescriptive standards,
3. Design to Energy Star standards, or
4. Evaluate the design according to EnerGuide technical procedures and achieve a rating of 80 or more.

### COMPLETING THE FORM

#### B. Compliance Options

Indicate the compliance option being used.

- SB-12 Prescriptive requires that the building conforms to a package of thermal insulation, window and mechanical system efficiency requirements set out in Subsection 2.1.1. of SB-12. Energy efficiency design modeling and testing of the building is not required under this option.
- SB-12 Performance refers to the alternative method of compliance set out in Subsection 2.1.2. of SB-12. Using this approach the designer must use recognized energy simulation software (HOT2000 V9.34c1.2 or newer), and submit documents which show that the annual energy use of the building is equal to a prescriptive package.
- Energy Star houses must be designed to *Energy Star* requirements and be labelled on completion by Enerquality or other agency. The *Energy Star* BOP form must be submitted with the permit documents.
- EnerGuide80 houses are validated by NRCan authorized energy advisors and must achieve a rating of 80 or more when evaluated in accordance with EnerGuide administrative and technical procedures.

#### C. Project Design Conditions

*Climatic Zone:* The number of degree days for Ontario cities is contained in Supplementary Standard SB-1

*Windows, Skylights and Glass Doors:* If the ratio of the total gross area of windows, sidelights, skylights and glass doors to the total gross area of walls is more than 17%, higher efficiency glazing is required. If the ratio is more than 22% the SB-12 Prescriptive option may not be used. The total area is the sum of all the structural rough openings. Some exceptions apply. Refer to 2.1.1.1. of SB-12 for further details.

*Fuel Source and Heating Equipment Efficiency:* The fuel source and efficiency of the proposed heating equipment must be specified in order to determine which SB-12 Prescriptive compliance package table applies.

*Other Building Conditions:* These construction conditions affect SB-12 Prescriptive compliance requirements.

#### D. Building Specifications

*Thermal Insulation:* Indicate the RSI or R-value being proposed where they apply to the house design. Under the SB-12 Prescriptive option, RSI 3.52 wall insulation is permitted in certain conditions where other design elements meet higher standards. Refer to SB-12 for further details.

#### E. Performance Design Summary

This section is not required to be completed if the SB-12 Prescriptive option is being used.

#### AIRTIGHTNESS REQUIREMENTS FOR NEW HOUSES

All houses must comply with increased air barrier requirements in the building code. Notice of air barrier completion must be provided and an inspection conducted prior to it being covered. A blower door test to verify the air tightness of the house must be conducted during construction if the *NRCan EnerGuide80* option is used, or if the SB-12 Performance or Energy Star options are used and an air tightness of less than 2.5 ACH @ 50 Pa in the case of detached houses, or 3.0 ACH @ 50 Pa in the case of attached houses is necessary to meet the required energy efficiency standard.

#### ENERGY EFFICIENCY LABELING FOR NEW HOUSES

*Energy Star* and *EnerGuide* issue labels for new homes constructed under their energy efficiency programs. The building code does not regulate new home labelling.

## Schedule 2: Sewage System Installer Information

<b>A. Project Information</b>			
Building number, street name		Unit number	Lot/con.
Municipality	Postal code	Plan number/ other description	
<b>B. Sewage system installer</b>			
Is the installer of the sewage system engaged in the business of constructing on-site, installing, repairing, servicing, cleaning or emptying sewage systems, in accordance with Building Code Article 3.3.1.1, Division C?			
<input type="checkbox"/> Yes (Continue to Section C)		<input type="checkbox"/> No (Continue to Section E)	<input type="checkbox"/> Installer unknown at time of application (Continue to Section E)
<b>C. Registered installer information (where answer to B is "Yes")</b>			
Name		BCIN	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )	Fax ( )	Cell number ( )	
<b>D. Qualified supervisor information (where answer to section B is "Yes")</b>			
Name of qualified supervisor(s)		Building Code Identification Number (BCIN)	
<b>E. Declaration of Applicant:</b>			
I _____ declare that:			
(print name)			
<input type="checkbox"/> I am the applicant for the permit to construct the sewage system. If the installer is unknown at time of application, I shall submit a new Schedule 2 prior to construction when the installer is known;			
<u>OR</u>			
<input type="checkbox"/> I am the holder of the permit to construct the sewage system, and am submitting a new Schedule 2, now that the installer is known.			
I certify that:			
1. The information contained in this schedule is true to the best of my knowledge.			
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.			
_____		_____	
Date		Signature of applicant	