



Town of Arnprior
105 Elgin Street West Arnprior, ON. K7S 0A8
613-623-4231

Business Licence Application Form

Old Gold and/or Other Precious Metal Dealer

Pursuant to Town of Arnprior Licencing By-law, As Amended This is Not a Licence

Applicant Information	
Applicant Name:	
Full Address:	
Phone Number (primary):	
Phone Number (secondary):	
E-mail Address:	
Dealer Information	
Business/Group Name:	
Website URL:	
Description:	
Location of Business (Address):	
Property Owner Name:	
Property Owner Address:	
Property Owner Phone Number:	

List of Items for Sale:			
Gold:			
Precious Metals:			
Other:			
Type of Licence:	One Week	Annually	
Payment Type:	Cash	Cheque	Debit

NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION: Personal information collected on this application form is collected under the authority of the Municipal Act, 2001 and will be used for the purpose of processing the application and for administrative purposes. Questions about the collection and use of this information in accordance with the Municipal Freedom of Information and Protection of Privacy Act may be made to the Town Clerk, 105 Elgin Street West, Arnprior, ON K7S 0A8 or by phone: (613) 623-4231 ext. 1817.

Important Application Approval Information:

- All Businesses must comply with the Town of Arnprior Licencing By-law, as amended.
- Full payment of the Business Licence Fee, as per the User Fees and Charges By-law, as amended, shall be received prior to a licence being issued. This fee is non-refundable.
- Any Application/Licence submitted/issued under the Town of Arnprior Licencing By-law, as amended, may be refused, revoked, suspended, or refused to be renewed by the Issuer of Licences for by-law non-compliance.
- Required approvals must be obtained prior to the application for a Business Licence.
- It is mandatory for all licenced businesses/ applicants to carry sufficient liability insurance, in compliance with the Town of Arnprior's insurer.

Mandatory Application Requirements	Required	If Applicable/ Available
Copy of Approved Government Issued ID		
General Liability Insurance		
Proof of Business Registration from the Province of Ontario		
Site Plan/Intended Location (Approved by Town Planner)		
Letter of permission from the property owner		
Criminal Record Background Check (for each employee/individual involved in dealing)		
Historic Compliance with all By-laws and Applicable Legislation		
Applicable Licence Fee Paid		

Licensee Declaration

I, the undersigned, have read the Town of Arnprior Licencing By-law, as amended, and I am fully aware of and agree to comply with said requirements, provisions and conditions. I further understand that the Issuer of Licences may refuse, suspend, amend or revoke a Licence at any time for by-law non-compliance.

Applicant Name Printed

Applicant Signature

Date

<u>Office Use Only</u>		
Old Gold and/or Precious Metal Dealer Location:		
Liability Insurance Provided:		
Application Status: Approved: Denied:		
Payment Received:	Date:	Amount: \$
Licence Number:		Issued by: